

ANGEL A. NORMAN, MBA

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EDUCATION

Master of Business Administration

University of Tennessee, Knoxville
December, 2003

Bachelor of Science

Interdisciplinary: Business Administration, *Cum Laude*
University of Alabama, Tuscaloosa

PROFESSIONAL EXPERIENCE

University of Tennessee Senior Lecturer

August 2008 - Present

- Coordinate and teach Business Administration 342 CBII: Information Management for CBA undergraduate students (FA2017 – present)
- Coordinate and teach Business Administration 242 Business Software Applications for CBA undergraduate students (FA2011 – SU2017)
- Director of Business Skills course for the full-time MBA Program (2014-2017)
- Provide Information Technology instruction in the Full-Time MBA, Executive MBA, and Physician's MBA programs (2008 – present)
- Coordinate and teach Management Science 551 Leveraging Information for Descriptive and Prescriptive Modeling for graduate students (2012-2013)
- Instruct various undergraduate Information Management courses in summer session (2011-2013)
- Serve on various department and college committees as needed (2011-present)

Schaad Companies

June 2005 – July 2012

Consulting Corporate Financial Analyst

- Responsible for Capital Project financial due diligence and business analytic analysis for the 65 private equity companies of Schaad Companies

Pershing Yoakley & Associates (Knoxville, TN) Consultant

June 2004 – May 2005

- Provide general business consulting services to medical group practices and hospitals including practice evaluations, revenue cycle analysis (including denials analysis and revenue recovery), management development, operational analysis, market assessment, strategic planning, and litigation support
- Develop responses to requests for proposals (including government contracts)
- Write articles for publication in medical practice periodicals

University of Tennessee (Knoxville, TN)

Full-Time MBA Program

July 2002 – December 2003

- Received *Class Leadership Award* - highest award given to a graduating University of Tennessee MBA student
- Received *Honorary PhD* from Warren Buffett of Berkshire Hathaway, October 2003
- Awarded Financial Management Association Fellowship
- Head Trader of the Clayton Torch Fund, a student managed stock portfolio, overall return 17.5%
- Participated in several travel-learning experiences
- Served as graduate student mentor to the undergraduate TVA Investment Challenge

DenTek Oral Care (Maryville, TN)

MBA Internship as Director of Professional Relations

May 2003 – August 2003

- Designed professional promotional materials
- Directed launch of company's first professional product (SensiBloK) to dental professionals
- Trained Consumer Relations team
- Instituted and prepared guidelines for corporate ADA CERP (American Dental Association Continuing Education Recognition Program)

Norman Consulting (Maryville, TN)

Principal: Speaker, Consultant, Trainer

June 1996 – July 2002

- Administrated capital financing, promoted, and marketed company services
- Presented accredited dental continuing education programs at national, state, and local dental societies and study clubs
- Evaluated dental practice collections, accounts receivable, staff management, and financial management structures
- Trained doctors and staffs in areas of teambuilding, communication, listening skills, professionalism, soft tissue management programs, administrative organization, and policy-change implementation programs

Kimberly C. Norman, DDS, FACD (Maryville, TN)

Business Administrator & Chief Financial Officer

February 1987 – June 1996

- Planned and evaluated annual and project budgets
- Analyzed and negotiated all capital and project financing
- Oversaw the design and construction of a half million dollar facility
- Administrated 401(k) plan and practice accounting including accounts payable and payroll
- Hired, trained, and managed a staff that grew from three to ten as practice revenues grew from \$375,000 to \$890,000

United Companies Mortgage (Knoxville, TN)

Loan Originator Trainee

March 1985 – February 1987

- Originated and closed small mortgage and consumer loans
- Assisted manager and assistant-manager with large mortgage and consumer loans
- Prepared loan closing papers, conducted closings, and booked loans
- Serviced loans

National Mortgage Company (Memphis, TN)

Bankruptcy Administrator

August 1983 – October 1984

- Serviced and collected Chapter 13 and Chapter 7 bankruptcies which included legal document preparation and court appearances
- Collected past due mortgage payments

ACADEMIC HONOR SOCIETIES

- Beta Gamma Sigma
- Golden Key
- Phi Kappa Phi

PROFESSIONAL HONORS

2016 MBA Outstanding First Year Faculty Award
2013 MBA Outstanding Second Year Faculty Award

PROFESSIONAL CERTIFICATIONS

Microsoft Office Excel 2013 Expert
Microsoft Office Specialist – Excel 2013

PROFESSIONAL AFFILIATIONS

Institute of Management Accountants
Construction Financial Management Association
Tennessee Construction Financial Management Association

PUBLICATIONS

The Physician's Advisory Private Practice Success, "Turn Your Group into a Team," January 2005
The Dental Office, "Ways to Pay," April 1992

PROFESSIONAL & COMMUNITY LEADERSHIP ACTIVITIES

Pearson Publishing Technology Advisory Board

- Advisory Member July 2015 to March 2017

Pellissippi State Community College Advisory Board

- Advisory Member 2012 – present

Institute of Management Accounts

- Member 2009 – present

Construction Financial Management Association

- National Accounting & Reporting Committee (prepares and reviews the Annual National Industry Survey), 2007 to 2015

Asbury Place, Inc. (Five campus network of not-for-profit retirement and long-term care communities)

- Board of Directors, November 2009 to 2014

St. Jude Charity Miles – 1,000 Mile Challenge

- Fund raiser challenge to run 1,000 miles in 2017 (Johnson & Johnson corporate sponsor)

Holston Conference of the United Methodist Church

- Maryville District Trustees (management of district owned properties including churches, parsonages, and cemeteries), 2013 to present
- Holston Conference Foundation Board (Investment Sub-committee), 2007 to 2016, Executive Board Secretary 2012 to 2016
- Holston Conference Real Estate Holding Company, Executive Vice President 2014 to 2016
- Personnel Benefits Committee, conference elected position, 2005 to 2013

The Woods at Montgomery Cove Home Owner's Association

- Treasurer, 2007 to 2010

Second District Dental Society, Knoxville, Tennessee

- Dental Fishing Rodeo organization and prize committee, fund raiser for the InterFaith Dental Center of Knoxville, 1991 to present

Broadway United Methodist Church, Maryville, Tennessee

- Stewardship Committee Chair, 2017
- Council, Chair 2014-2015
- Finance Committee, 1992-2014 (Chair 2008 to 2013)
- Administrative Board, 2007 to 2016 (Vice-Chair 2013, Chair 2014-2015)
- Staff Parish Relations Committee, January 2002 to 2006
- United Methodist Women, 2000 to present
- Senior High Sunday School Teacher, 1994 – 1998