

# SUZAN PUHL MURPHY

438A Stokely Management Center  
The University of Tennessee

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## PROFESSIONAL EMPLOYMENT

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### Distinguished Lecturer, Department of Finance, The University of Tennessee

#### *Teaching and course development (1996 to Present)*

- FINC 301, Fundamentals of Corporate Finance
  - Created syllabi, lecture notes, on-line assignments and exams for all FINC 301 instructors
  - Recorded Power-Point overlays on difficult concepts for all FINC 301 students
  - Manage Teacher's Assistants and Graduate Teaching Assistants annually who hold office hours and assist with on-line course delivery (ZOOM)
  - Developed asynchronous on-line course in Spring, 2019
  - Developed fully on-line course in Spring, 2020
- BUAD 202, Personal Finance
  - Created "Money Matters & More" course in 2015 which covers basic personal financial concepts including financial planning, financing, investing, taxes and insurance
- FINC 402, Financial Statement Analysis (2006 to 2009)
  - Created course in 2006 to analyze the financial health of companies using on-line financial statements
- Other Teaching
  - Taught fundamentals of corporate finance for the Pro-MBA, Full-time MBA, and Executive Education programs
  - Covered basic financial concepts to various groups, including high school and college students and student athletes

#### *Faculty Advisor for the Financial Management Association (2004 to Present)*

- Select local business professionals to speak at monthly meetings
- Accompany students on trips to
  - New York to visit Wall Street
  - Omaha to meet with Warren Buffet
  - Chicago to visit the Chicago Mercantile Options Exchange and Board of Trade
  - Nashville to visit Caterpillar Financial Services and Bridgestone Corporation

### ***Internship Coordinator (2005 – 2016)***

- Recruited companies and students to participate in programs aimed at securing summer internships for finance and accounting majors
- Prepared students for internships by offering resume preparation and interview workshops
- Managed and coordinated Finance 492, Off-Campus Study and Finance 493, Independent Study

### ***Assistant to the Department Head (2002 to 2016)***

- Provided advice to department head on undergraduate curriculum matters
- Managed and coordinated class scheduling for undergraduate and graduate courses
- Assisted with gathering, interpreting and submitting various data requests
- Advised faculty and students concerning disciplinary matters and procedures
- Managed and coordinated information gathering and appointment documents for departmental graduate teaching assistants, graduate teaching associates, and lecturers
- Attended Dean's Executive Board Meetings

### ***Service to The Haslam College of Business Administration (1996 to 2018)***

- Interviewed for radio and television stations on student debt and managing credit
- Attended seminars and master teacher conferences on teaching corporate finance
- Accompanied Master of Accountancy students to Hong Kong and Shanghai
- Served on the following committees:
  - *Department of Finance Undergraduate Scholarship Committee*
  - *HCBA Undergraduate Advising and Career Planning Administrative Committee*
  - *Department of Finance Undergraduate Curriculum Committee*
  - *HCBA Recognition Awards Committee*
  - *HCBA Undergraduate Appeals Committee*
  - *Search Committee for Associate Director, Undergraduate Advising Center*
  - *Chancellor's Outstanding Teaching & Advising Awards Committee*
  - *Chair, Alumni Outstanding Teaching Award Committee*

### ***Awards/Honors from The University of Tennessee***

- Recipient of a Grant from the *HCBA* to attend a Master Teacher's Conference in Atlanta (2017)
- *HCBA* Richard C. Reizenstein Outstanding Commitment to Students Award (2013)
- *HCBA* Outstanding Commitment to Students Award (2007)
- Kappa Epsilon Chapter of the Order of Omega Faculty Member of the Month (2007)
- Recipient of the *Order of Omega*, Faculty Member Award (2007)
- Recipient of the *Alumni Outstanding Teaching Award, National Alumni Association* (2002)
- Recipient of the *University of Tennessee Citation for Excellence in Teaching* for Instructors (2000)
- Recipient of the *Allen H. Keally Award* for Assistant Professors, Instructors or Lecturers in the College of Business (1999)
- Recipient of the *Chancellor's Award for Excellence in Advising* (1998, 1999)
- Recipient of the *HCBA Undergraduate Faculty Advising Award* (1998)
- Recipient of the *Sigma Alpha Epsilon TN Kappa Chapter, Teacher of the Year Award* (1998)

## **PROFESSIONAL EMPLOYMENT** *(CONTINUED)*

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### **1991 – 1996 Adjunct Math Instructor, The University of Tennessee**

- Taught Algebra (Math 100) and Algebraic Reasoning (Math 110)
- Performed a statistical analysis of Math 100 to identify student success in the course

### **1983 – 1989 Certified Management Consultant**

- Performed consulting services for clients including management recruitment assistance, computer selection, salary reviews, and operating procedural reviews
- Senior Consultant with BDO Seidman, international public accounting firm, Greensboro, NC
- Consultant with McGladrey & Pullen, international public accounting firm, Greensboro, NC

### **1978 – 1983 High School Teacher**

- Taught accounting, senior-level mathematics, and business courses
- Isidore Newman School, New Orleans, LA
- Redemptorist High School, New Orleans, LA

## **COMMUNITY SERVICE**

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- Member, Leadership Knoxville (Class of 2008)
- Member of the Executive Board, The Metropolitan Drug Commission
- Member of the Executive Board, West High School PTSO, Bearden Middle School PTA and Sequoyah Elementary School PTA, Knoxville
- Member, Akima Club of Knoxville
- Member of the Executive Board, Susan G. Komen Breast Cancer Foundation, Knoxville Chapter

## **EDUCATION/PROFESSIONAL ORGANIZATIONS**

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- Master's of Business Administration, Loyola University, New Orleans
- Bachelor of Science degree, The University of New Mexico
- Graduate work in mathematics, Department of Mathematics, The University of Tennessee
- Member of IMA, The Association for Accountants and Financial Professionals in Business
- Member of Financial Executives International, Knoxville Chapter and former member of the Executive Board of FEI