GRADUATE HANDBOOK

Master of Arts in Economics

Fall 2026

DEPARTMENT OF ECONOMICS

Haslam College of Business
The University of Tennessee

HASLAM
COLLEGE OF BUSINESS
THE UNIVERSITY OF TENNESSEE, KNOXVILLE

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Welcome

Welcome to the master's program in economics at the University of Tennessee. The faculty are excited about you, the students who have been selected to join the program. Graduate coursework in economics, econometrics, and finance (for those of you pursuing the financial economics concentration) is challenging, but it opens the door for career opportunities that require these advanced professional skills. We expect you to excel in your courses and go on to a productive career that will reflect favorably on the University of Tennessee and the Department of Economics. You can expect in turn that the faculty are committed to helping you achieve these objectives.

The careers this program may prepare you for span business, academia, the public sector, and private sector policy advocacy. A common thread is the need for individuals who can understand formal models of the behavior of economic agents and sophisticated econometric analysis of data. Developing those skills is at the core of this program.

The graduate program is a source of pride to the Department. Teaching graduate courses and working closely with graduate students is essential to the professional development of the faculty. We are a collegial group of faculty who enjoy discussing economic ideas and want to help you succeed. Take advantage of faculty members by engaging them in discussions within and outside the classroom.

We are glad you are here, and look forward to your evolution from a student to a professional economist or financial analyst.

Scott M. Gilpatric
Department Head

1. Introduction

This handbook is for prospective and current students in the Master of Arts (MA) in Economics program offered by the Department of Economics at The University of Tennessee, Knoxville (UTK). The program is designed to prepare students for careers in economics and/or finance in the private and public sectors, and to provide advanced work for those interested in pursuing a PhD in economics, finance, or a related field. This coursework-only degree typically takes two to three semesters to complete. Students select one of two concentrations: Applied Economic Analysis or Financial Economics. An accelerated combined bachelor's/MA (i.e., "accelerated" or "4+1") option allows UTK undergraduate students majoring in economics or finance to take up to 9 graduate credit hours their senior year that can be applied towards requirements for both their bachelor's degree and the MA.

Both the accelerated program and the Financial Economics concentration represent a coordinated effort between the Department of Economics and the Department of Finance. Therefore, while the degree and its administration are in the economics department, undergraduate students in finance, and students interested in or currently pursuing the Financial Economics concentration, are further encouraged to communicate with the finance department representative on the MA program committee along with other finance faculty.

The Graduate Catalog, Hilltopics, and Policy for the Administration of Graduate Assistantships provide additional important information about the graduate student policies of the university. Graduate students are responsible for knowing and abiding by the various department and university policies. This handbook lists minimum requirements and expectations concerning completion of graduate degree programs. Successful graduate students strive to go above and beyond these minimum requirements in the pursuit of becoming well-rounded professionals.

This handbook is revised on an annual basis, and students in the program should consult the most recent version of the handbook. Changes in degree requirements, policies, and procedures may apply to all students in the program.

A Message from the Graduate School

In order to serve the mission and vision of the Graduate School and preserve the integrity of Graduate Programs at the University of Tennessee, Knoxville, information related to the process of graduate education in each department is to be provided for all graduate students.

Based on Best Practices offered by the Council of Graduate Schools, it is important that detailed articulation of the information specific to the graduate degrees offered in each department/program be disseminated.

The Department Graduate Handbook does not deviate from established Graduate School Policies noted in the Graduate Catalog, but rather provides the specific ways in which those policies are carried out.

2. Admission Requirements and Application Procedures

To be considered for admission to the MA in Economics program, candidates must submit a completed application through the online application portal administered by the Haslam College of Business. Note this is a different application portal from the one used by most UTK graduate programs. For international students, graduate admission applications are due by February 1 for consideration for Fall semester admissions. For domestic students who wish to receive full consideration for financial support from the department, the application deadline is also February 1. Otherwise, domestic applicants should complete the application by May 15.

As part of the application, all candidates must include:

- Academic transcripts from all colleges and universities attended
- Professional resume or CV
- Test of English as a Foreign Language (TOEFL) or the International Language Testing System (IELTS) scores, if the native language is not English

Applicants from outside of the UTK accelerated programs (see Section 6) must also include:

- Three letters of recommendation
- Graduate Record Exam (GRE) or Graduate Admission Test (GMAT) scores
- $60 application fee

To make an initial (conditional) admission decision, copies of official transcripts and standardized test scores are acceptable.

Admitted students who wish to enroll must send official transcripts and test scores, complete an intent to enroll form, and pay a $100 enrollment deposit. Instructions for completing the last two steps are provided in the acceptance letter.

2.1. Graduate School admission requirements

The Graduate School sets admissions requirements that must be met before applicants can be considered for any degree program. These requirements are:

- Applicants must have obtained a bachelor's degree from a college or university accredited by the appropriate regional accrediting agency, recognized by the Council for Higher Education Accreditation (CHEA). A non-U.S. degree must be equivalent to a bachelor's degree from the United States and must be granted by a recognized or accredited foreign institution.
- United States degree holders must have earned a minimum of 2.7 out of a possible 4.0 or a minimum of 3.0 during the senior year of undergraduate study. If you have completed previous graduate coursework, you must have earned a minimum of 3.0 out of a possible 4.0
- Applicants with non-U.S. degrees must have earned a minimum of 3.0 on a 4.0 scale or other equivalent to a 'B' average. If you have completed previous graduate coursework,

you must have earned a minimum of 3.3 out of a possible 4.0 or other equivalent to a 'B+' average.

- For those requiring English Certification, either a total score of 80 on the TOEFL or a 6.5 overall band score on the IELTS.

An applicant may be exempted from the English Certification requirement if English is an official language in the applicant's country of citizenship, according to standards published by the Graduate School, or English is the primary language of instruction at the institution in which the applicant received an undergraduate, graduate, or professional degree.

2.2. Program admission requirements

All relevant information is collected through the application referenced above. Admission and funding decisions are based on completed coursework and undergraduate (and, if applicable, graduate) academic performance, and relevant leadership and work experience. For applicants from outside of the UTK accelerated program described in Section 6, GRE (GMAT) scores from all test sections and recommendation letters also factor into admission and funding decisions.

Although a bachelor's degree in economics or finance is not required, students need to have completed appropriate coursework in preparation for the graduate program. It is strongly recommended that applicants have completed or plan to take the following courses (or their equivalent if coming from a different institution) prior to enrollment:

Economic theory: Intermediate Microeconomic Theory (ECON 311) and Intermediate Macroeconomic Theory (ECON 313)

Data analysis: Introduction to Statistics (STAT 201); and Introduction to Econometrics (ECON 381) or Regression Modeling (BAS 320). Students interested in the Applied Economic Analysis concentration are further encouraged to take one or more additional courses in data science or data analysis.

Mathematics: Calculus I & II (MATH 141 & 142). Alternatively, a one-semester course in mathematical economics (ECON 482).

Finance (Financial Economics Concentration only): Financial Management (FINC 306), Financial Statement Analysis (FINC 420), and Investment and Portfolio Management (FINC 425).

Additional coursework in economics, statistics and mathematics is of course desirable.

Students who seek admission may be admitted as degree-seeking students or may be given provisional admission. Those who are provisionally admitted must work closely with the MA Director in selecting courses, the satisfactory completion of which will result in admission to the program. Stipulation of courses to be taken may be made at the time of provisional admission.

2.3. English language proficiency

All international students, except those whose native language is English, are required to take the ACTFL Oral Proficiency Interview by Computer Test (OPIc), which is a standardized, global assessment of functional speaking ability. This test is mandatory and is administered by the university. Incoming students take the test in August, prior to the Fall semester. The OPIc tests for English skills that are required of teaching assistants and associates (see requirements for teaching assistantships below). Admission to the program does not depend upon the results of the OPIc. Test results will be used in advising, coursework determination and in making work assignments.

3. Financial Support

There are several types of financial assistance available from the economics and finance departments, the Haslam College of Business, and UTK. Students who apply to the program are automatically considered for merit-based funding from the economics and finance departments. There is no separate form.

Students provisionally accepted to the accelerated program are ineligible for funding as undergraduate students.

3.1. Graduate assistantships

The economics and finance departments award a limited number of graduate assistantships. An assistantship is both a financial reward and a professional development (work) opportunity. As these programs are coursework intensive, department assistantships for master's students in the Haslam College of Business are one-quarter time (25 percent fulltime equivalent) assistantships. This means that assistants are expected to work, on average, 10 hours per week.

Most graduate assistantship appointments officially begin on August 1 and last for the academic year (two semesters). Students are assigned to one or more faculty members and contribute to the teaching and/or research mission of the university. There are no opportunities for summer employment.

Graduate assistants receive a stipend, a waiver of university tuition and fees (but not MA program fees), and are provided with student health insurance for the semester(s) awarded. The Graduate School sets the stipend level. For the 2026-27 AY, the stipend is $14,067 and is paid over a period of 12 months.

Important program and UTK policies related to assistantships are as follows:

- Graduate assistantships are normally awarded for either one or two semesters. This is specified at the time of appointment. For those awarded two semesters of assistantship, the Department Head, or the MA Director or Program Committee member acting on their behalf, is responsible for notifying the graduate assistant of reappointment or non-reappointment as early as possible. In cases of significant neglect of duty or non-compliance with university policies an assistantship may be terminated early. Specific reasons why the appointment will not be continued will be documented. Graduate assistants' rights and responsibilities are defined in the *Faculty Handbook* section on Students Rights and Responsibilities and the Student Rights and Responsibilities section of *Hilltopics*.

- As specified in the HR0105 Employment Status, a student is, "One viewed by the university as being at the university primarily to be enrolled in academic courses." Thus, the first priority of all graduate assistants must be satisfactory progress in their academic program. At the same time, acceptance of an assistantship is predicated on the belief that satisfactory progress can be concurrently achieved in work assignments and academic programs. Collaborative efforts between graduate assistants and their supervisors should be focused on the goal of satisfactory performance in both these areas.
- Graduate assistants' rights and responsibilities as students are defined in the *Student Code of Conduct*. In cases where graduate assistants feel that they have a legitimate complaint about any aspect of carrying out their assignments (work hours, duties assigned, pay, work conditions, etc.), they have a right to pursue all established channels to resolve the conflict. In the order that follows, students should speak to their immediate supervisor, the MA Director, the appropriate department head, the appeals committees in the funding department or the Haslam College of Business, and the Dean of the Haslam College of Business. If the student feels that a resolution should be sought beyond the department/college level, the Dean of the Graduate School or the Office of Ombuds Services should be contacted.
- Graduate assistants are classified as student employees. As stated in HR0105 Employment Status, in addition to fee waivers, graduate assistants are entitled to workers' compensation (see HR0397 Worker's Compensation).

3.2. Hourly wage positions

The economics and finance departments employ a limited number of students to work on an hourly basis. For the 2026-27 AY, the hourly wage is $35 per hour. These employment opportunities involve approximately 10 hours of work per week during the semester (approximately 16 weeks), and most appointments last two semesters. The duties are similar to those on graduate assistantships in that students are assigned to one or more faculty members and assume teaching or research assistant duties (or both).

These positions do not include a tuition waiver or health insurance.

3.3. Additional funding sources

Program scholarships. The economics and finance departments award merit-based scholarships to incoming students. Scholarship amounts vary according to residency status and academic merit.

HOPE Scholarship. Most in-state students receive this scholarship and have a total of five years of eligibility. This includes graduate study. An important eligibility requirement is continuous enrollment. Therefore, if you take a gap semester or year before enrolling in the graduate program, you will lose eligibility. Please refer to the "Graduate Student Requirements for HOPE Scholarship Review of Eligibility" on the One Stop Student Services website.

Volunteer Scholarship. The Haslam College of Business is committed to providing students with a scholarship that matches the amount of their undergraduate Volunteer Scholarship (regardless of undergraduate major). This includes students who have exhausted their four years of eligibility for the Volunteer Scholarship, but not those who lost the scholarship. There can be a gap of one semester between graduation and enrollment in the master's program. The scholarship lasts for up to three semesters. Restrictions: This scholarship guarantee does not apply to students awarded a graduate assistantship (from any department/unit). For students awarded a program scholarship, they will receive the larger of the two scholarships.

Other sources. The Graduate School maintains on their website a list of available UTK graduate assistantships, fellowships, and awards that are not specific to academic programs. The Financial Aid Office will process need-based federal funding for United States Citizens. Loan types include Stafford, FPLUS, and the UTK Work-Study Program. Please contact One Stop Student Services and identify yourself as a Full-Time graduate student.

4. Guidelines for employment and scholarships

Those receiving merit-based financial aid are expected to perform well as a student, satisfactorily execute assigned studies as an employee, and remain involved in activities related to the graduate program.

To remain in good academic standing, students need to maintain a 3.0 GPA. Students who let their GPA fall below this will be placed on probation by the Graduate School. Aside from exceptional circumstances, students will be ineligible to receive scholarship payments or continue employment with the economics or finance department if they are on probation.

Students should not view employment as an entitlement but instead embrace this as a professional development opportunity. The following are specific <u>minimum</u> guidelines for assistantships and hourly positions:

- The rigorous nature of the program is such that the combination of school and work duties should together be considered a "full-time" job. Students should not be paid as tutors for any sections of courses for which they are a teaching assistant. **Students employed by the department of economics or finance are required to seek prior approval from the MA Director before pursuing any additional work (at UTK or otherwise) for compensation**.
- Students are expected to work the number of hours consistent with their appointment. Students on quarter-time (0.25 FTE) appointments work an average of 10 hours per week.
- Students should be enrolled in at least 9 credit hours during the semester(s). Note that students also must be enrolled in at least 9 credit hours to be considered full-time for federal financial aid purposes.
- All teaching assistants who are teaching are required to use UTK teaching evaluation questionnaires. Satisfactory evaluations are required for continuation of the appointment.
- All employees will be evaluated by those who supervise their work at the end of each semester. A rating of "meets expectation" is typically required for continuation of the appointment.

- All teaching assistants who are teaching should meet all classes as scheduled. If it is absolutely necessary to miss a class, teaching assistants should notify the faculty with whom they work, and arrangements should be made for another teaching assistant to substitute.
- Teaching assistants, regardless of whether they are engaged in classroom instruction, must attend all lectures for the courses they assist with. The lone exception to this is when these scheduled lecture times conflict with the teaching assistant's own course schedule or if the instructor and assistant have agreed that attendance is not necessary.

5. Curriculum

The MA in Economics degree requires 30 credit hours of coursework, which includes 15 credit hours of required coursework in economics and 15 credit hours within a concentration. Students select either the Applied Economic Analysis or Financial Economics concentration.

5.1. Required coursework in economics

Students are required to take 15 credit hours in ECON, regardless of their selected concentration. The standard set of required courses is as follows:

ECON 521 Applied Microeconomic Theory (3) Optimization theory for microeconomic models; Consumer choice model – demand and welfare analysis; Models of firm behavior – input demand, efficient production cost, and supply decisions under various market structures; Decision making under uncertainty; Strategic decision making and game theory; Market failures – externalities, adverse selection, and moral hazard; Behavioral Economics.

ECON 523 Applied Macroeconomic Theory (3) Fundamental macroeconomics topics include consumption, investment, production, unemployment, and economic growth. The interrelationship between money, inflation, and interest rates. Emphasis on the micro-foundations of macroeconomics, policy analysis, and the use of real-world data.

ECON 581 Mathematical Methods in Economics (3) Mathematical analysis in economic theory. Applications of selected mathematical techniques to economic topics: theories of choice, firm, consumer behavior, general equilibrium, games, distribution, growth, stability, and input-output.

ECON 582 Elements of Econometrics I (3) Elementary econometric concepts and techniques. Least squares and maximum likelihood estimation, specification and econometric problems, statistical inference, generalized least squares, simultaneous equation models, applications of concepts to economic problems.

ECON 583 Elements of Econometrics II (3) Elementary econometric concepts and techniques. Least squares and maximum likelihood estimation, specification and econometric problems, statistical inference, generalized least squares, simultaneous equation models, applications of concepts to economic problems.

With special permission from the MA Director, students may elect to substitute ECON 511 for ECON 521, and either ECON 513 or ECON 682 for ECON 523. These substitutions are designed for PhD students, and students must have sufficient preparation to receive permission to enroll in these courses.

5.2. Applied Economic Analysis concentration

Those pursuing this concentration take 15 credit hours of approved electives in economics and/or other disciplines. At least 6 of these must be at the 500-level or above. Any 400-level courses applied to the MA degree must be approved and taken for graduate credit.

While there are a wide range of elective options, most elective courses are not offered every semester. Moreover, some courses may have pre-requisites or require instructor permission. This makes it important for students to map out their intended Fall and Spring electives prior to the Fall semester, and plan for contingencies (e.g., a preferred course not being offered).

Below is a current list of approved courses. With permission from the MA Director or guidance committee, other courses may be taken to fulfill the elective requirement.

Approved Electives:

Economics department courses[1]

- Any 400-level course that appears in the graduate catalog, with instructor permission.
- Any three-credit 500-level or 600-level course. 600-level courses are intended for PhD students, however, and this option is included to accommodate PhD economics and finance students who wish to earn a "concurrent" MA in Economics degree. In a rare case, a terminal MA student may receive permission to take a 600-level economics course.

Courses from outside the department [expected term(s) offered] [2]

Artificial Intelligence

AI 501 Foundations of AI [Fall/Spring]

AI 503 Technical Competencies for Applied AI

AI 507 Data Skills for Applied AI

AI 510 Machine Learning in Practice (AI 501 pre-req)

Agricultural and Resource Economics

AREC 512 Advanced Agribusiness Finance [Fall]

AREC 525 Optimization Methods for Agricultural and Resource Management [Spring]

AREC 530 Agricultural Policy Analysis [Fall]

AREC 542 Decisions, Uncertainty, and Resource Allocation [Spring]

AREC 550 Microeconomic Applications to Agricultural and Resource Markets [Spring]

AREC 570 Advanced Natural Resource Economics [Fall]

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[1] All 400-level courses except for ECON 492 (off-campus study), 493 (independent study), and 498 (honors thesis) appear in the graduate catalog and therefore can be taken for graduate credit. Titles and descriptions for all courses can be found in the Graduate Catalog.

[2] Information related to term offered based on recent course timetables. This information is subject to change. The MA Director will provide, upon request, the timing of ECON course offerings for the current/next academic year. Courses without terms indicated are offered sporadically or have been recently added to the Graduate Catalog.

Comparative and Experimental Medicine
CEM 503 Health Data Management and Visualization [Spring] §
Computer Science
COSC 505 Introduction to Programming for Scientists and Engineers [Fall/Spring]
COSC 524 Natural Language Processing [Fall] *
COSC 526 Data Engineering [Spring] §*
Data Science
DATA 501 The Data Science Toolkit [Fall]
DATA 510 Disciplinary Lenses on Data Science
DATA 550 Data Engineering and Management (DATA 501 pre-req)
Entrepreneurship
ENT 553 UT Ventures [Fall]
Geography
GEOG 520 Geovisualization and Geographic Information for Researchers [Fall/Spring]
Howard Baker School
HBS 503 Administrative Law and Regulatory Policymaking [Fall]
HBS 523 Regional Economics [Spring]
HBS 524 Energy Markets and Economics [Spring]
HBS 532 Public Financial Administration [Fall]
HBS 541 Environmental Policy [Fall]
HBS 542 Energy Policy [Fall]
HBS 543 Energy Transitions [Spring]
HBS 544 Planning and Land Use [Spring]
HBS 545 Sustainable Development [Fall]
HBS 561 Tools for Economic Development [Fall]
Institute of American Civics
IAC 504 The Art of the Possible [Spring]
Industrial Engineering
IE 565 Applied Data Science [Spring] §*
Political Science
POLS 515 Maximum Likelihood Methods [Summer] §
Public Health
PUBH 520 Health Systems, Policy and Leadership [Spring/Summer]
PUBH 525 Financial Management of Health Programs (PUBH 520 pre-req) [Fall/Spring]
School of Natural Resources
SNR 530 Introduction to Geographic Information Systems for Natural Resources [Spring]
Statistics
STAT 563 Statistical Theory and Computation I [Fall] §
STAT 564 Statistical Theory and Computation II (STAT 563 pre-req) [Spring] §
STAT 573 Design of Experiments [Spring] §
STAT 575 Applied Time Series [Fall] §
STAT 577 Applied Statistical Machine Learning [Spring] §
STAT 578 Categorical Data Analysis with Logistic Regression [Spring] §

§ IGSDSP course;
* Prior programming experience recommended (such as through AI 501 or DATA 501)

Standard degree path:

Fall semester	Credits
ECON 521 (Applied Microeconomic Theory)	3
ECON 581 (Mathematical Economics)*	3
ECON 582 (Econometrics I)	3
Electives**	6
Spring semester	
ECON 523 (Applied Macroeconomic Theory)	3
ECON 583 (Econometrics II)	3
Electives**	9
TOTAL (minimum)	**30**

*This course begins late July or early August and is an intensive 2.5- to 3-week course.
**To complete the statistics minor, students need to take one elective course that appears on the IGSDSP list. This course, along with ECON 582 and 583, will fulfill the requirements.

While there is the potential to take fewer electives in the Fall/Spring semesters, and complete the degree over summer, available summer course options in economics, statistics, and related disciplines are limited. Therefore, we cannot guarantee the viability of this alternative pathway.

Minor in Statistics

Students are strongly encouraged to earn a Minor in Statistics through the Intercollegiate Graduate Statistics and Data Science Program (IGSDSP). For master's degree students, the requirement is 9 credit hours of courses taken from the approved IGSDSP list. The list includes ECON 582 and 583, which are required courses for the MA. Therefore, students only need to take a third course to complete the minor and are encouraged to select a third IGSDSP course as one of their Applied Economic Analysis concentration electives.

There is a short form that needs to be submitted to receive the minor. The signatories on the form include an economics department IGSDSP faculty member, the IGSDSP representative of Haslam College, and the executive committee chair.

Graduate certificates

The university offers a wide range of graduate certificates, which require a minimum of 12 credits of coursework. To earn one will require that you take most or all electives in targeted courses. There is a short form to fill out to receive the certificate. Note that some substitutions are possible, especially when a required course is not offered in a particular year.

The following certificates can be obtained using coursework from the approved electives list:

- Agriculture and Environmental Policy: HBS 503, 541; AREC 530; HBS 545
- Data Science: DATA 501, 510, and 550; and one elective (many on our list)
- Economic and Community Development: HBS 503, 523, and 544; IAC 504 or HBS 545
- Energy Policy: HBS 503, 524, and 542; HBS 541, 543, or 545

5.3. Financial Economics concentration

This concentration requires 15 credit hours of coursework in finance. Of these, there are 6 credits in required courses and 9 credits of electives. Up to 9 credit hours can be at the 400-level. Any 400-level courses applied to the MA degree must be approved and taken for graduate credit.

Coursework:
- FINC 525 or course selected in consultation with the program director and/or guidance committee
- FINC 457, FINC 555, or course selected in consultation with the program director and/or guidance committee
- 9 credit hours of electives selected in consultation with the program director and/or guidance committee. Any standard 400-level (with instructor permission), 500-level, or 600-level finance (FINC) course that appears in the graduate catalog can be used to satisfy elective requirements. 600-level courses are intended for PhD students, however, and this option is included to accommodate PhD finance students who wish to earn a "concurrent" MA in Economics.

Standard degree path

Fall semester	**Credits**
ECON 521 (Applied Microeconomic Theory)	3
ECON 581 (Mathematical Economics)*	3
ECON 582 (Econometrics I)	3
FINC 525 (Investment Analysis and Portfolio Management)	3
FINC 555 (Financial Management: Theory and Practice)	3
Spring semester	
ECON 523 (Applied Macroeconomic Theory)	3
ECON 583 (Econometrics II)	3
Finance Electives	9
TOTAL (minimum)	**30**

*This course begins late July or early August and is an intensive 2.5- to 3-week course.

Approved Finance Courses [expected term offered]: [3, 4]
FINC 402 Special Topics in Finance
FINC 440 Fixed Income Analysis and Markets [Fall/Spring]
FINC 445 Financial Derivatives [Fall/Spring]
FINC 457 Honors: Financial Management, Theory and Practice
FINC 460 FinTech and Cryptocurrency [Spring]
FINC 481 Real Estate Finance and Investment Analysis [Fall/Spring]

[3] All 400-level courses listed appear in the graduate catalog and therefore can be taken for graduate credit. If you have taken a 'like' course during your undergraduate studies or if there is a 'like' 500-level course being offered, consider taking the 500-level course instead. Note while 600-level FINC courses can be applied to the degree, they are only suitable in special circumstances. Descriptions for all courses can be found in the Graduate Catalog.
[4] Information related to term offered based on recent course timetables. This information is subject to change. The MA Director will provide, upon request, the timing of FINC course offerings for the current/next academic year.

FINC 495 Investment Fund Management [Fall/Spring]
FINC 525 Investment Analysis and Portfolio Management [Fall]
FINC 540 Fixed Income Analysis and Markets
FINC 545 Financial Derivatives [Spring]
FINC 555 Financial Management: Theory and Practice [Fall]
FINC 571 International Finance [Fall]
FINC 581 Real Estate Investment and Finance [Fall/Spring]
FINC 595 Investment Fund Management [Fall/Spring]
FINC 599 Special Topics in Finance
ENT 553 UT Ventures

While there is the potential to take fewer electives in the Fall/Spring semesters, and instead complete the degree over summer, we note that available summer course options in finance are extremely limited. Therefore, we cannot guarantee that this alternative pathway is viable.

6. Accelerated Combined (4+1) Bachelor's/Master's Program

The Department of Economics and Department of Finance offer an accelerated program for qualified students. Students first obtain a BA degree in Economics through the College of Arts and Sciences, a BSBA in Economics through the Haslam College of Business, or a BSBA in Finance through the Haslam College of Business.

The MA in Economics curriculum is the same regardless of whether students pursue the accelerated program. However, there are several advantages of this degree path. The accelerated combined program allows undergraduate seniors to take up to 9 credit hours of graduate credit that can be applied to both degrees. This then lessens the number of overall credit hours students need to take after entering the MA program, decreases the number of credits students take each semester, and makes it possible to comfortably complete the degree in two semesters. Moreover, the MA admission process is streamlined. Those admitted to the accelerated combined program have a guaranteed path to graduate program acceptance. Students do not need to take the GRE or GMAT, nor do they need letters of recommendation.

6.1. Provisional admission process

Students interested in the accelerated program go through a two-step admission process. The first step requires approval by the student's home department (economics or finance). This is "provisional" admission, as acceptance in this step does not guarantee admission to the MA program. But this will allow students to take courses for graduate credit that can also count towards their bachelor's degree. The second step is the standard graduate admission process for the MA in Economics program; this process is streamlined for provisional admittees.

Minimum requirements for provisional admission

- 3.3 cumulative GPA
- Declared major in economics or finance
- At least 64 credit hours of required coursework towards the undergraduate major.

- While not required, applicants are encouraged to have taken ECON 311, 313, and 381 prior to applying.

Other admission criteria

- Overall and major GPA
- Prior coursework in economics, mathematics, statistics, and other quantitative fields.
- Extracurricular activities
- Work experience

Application process

- Students complete an application for the combined accelerated program (URL is https://tiny.utk.edu/econapp). As part of the application, students are asked to upload a resume and an Academic History report. While no reference letters are needed, students are asked to provide contact information for one faculty member who can speak to the applicant's qualifications.
- For the foreseeable future, applications will be considered on a rolling basis, and students will be considered for conditional admission subject to capacity constraints.

6.2. Undergraduate seniors taking courses for graduate credit

Undergraduates with senior standing who are admitted to the accelerated combined program will receive permission from their respective departments to take courses for graduate credit that can count towards both degrees.

Approval must be obtained each semester from the Graduate School. This requires submission of the Senior Requesting Graduate Credit form. When completing this form, list the MA Director as your 'faculty advisor'. You must be registered for the course(s) you wish to take prior to submitting the form. The deadline is the same as for undergraduate final registration.

6.3. Requirements for MA in Economics program admission

While those granted provisional admission are not automatically approved for the graduate program, we have developed a set of requirements that, if met, guarantee admission to the program when combined with Graduate School admissions requirements (see Section 2.1).

The admissions criteria depend on the chosen concentration and are therefore separated below. It is possible for students to be admitted via other pathways, and students are encouraged to discuss alternatives with the MA Director.

Applied Economic Analysis

- **Economic theory**: ECON 311 and ECON 313.
- **Data analysis**: ECON 381 or BAS 320; and ECON 300 (Data Science for Economists), BAS 474, ECON 474, or ECON 481.

- **Mathematical methods**: MATH 141 and MATH 142; or one semester of calculus (MATH 125 or 141) and ECON 482.
- Grades of “B” or better in all coursework used to fulfill the theory, data analysis, and mathematical methods requirements.
- Cumulative GPA of 3.3.

Financial Economics

- **Economic theory**: ECON 311 and ECON 313.
- **Data analysis**: ECON 381 or BAS 320.
- **Mathematical methods**: MATH 141 and MATH 142; or one semester of calculus (MATH 125 or 141) and ECON 482.
- **Finance**: FINC 306, FINC 420, and FINC 425.
- Grades of “B” or better in all coursework used to fulfill the theory, data analysis, mathematical methods, and finance requirements.
- Cumulative GPA of 3.3.

6.4. Example degree paths

Regardless of their preferred concentration, finance majors are encouraged to pursue the “collateral option” with a collateral in economics. Economics majors in the Haslam College of Business, with interests in the Financial Economics concentration, are encouraged to pursue the “collateral option” with a collateral in finance.

Applied Economic Analysis*

Bachelor’s program: Senior Year, Fall	Hours	Notes
Approved 400-level ECON elective	3	Course taken for grad credit
Bachelor’s program: Senior Year, Spring		
ECON 482 (Intro to Math Econ)	3	Course taken for grad credit
ECON 474 (Applied Economic Analysis)	3	Course taken for grad credit
MA program: Fall semester		
ECON 521 (Applied Microeconomic Theory)	3	
ECON 581 (Mathematical Economics)	3	Course begins in late July or early August
ECON 582 (Econometrics I)	3	
Electives	3	
MA program: Spring semester		
ECON 523 (Applied Macroeconomic Theory)	3	
ECON 583 (Econometrics II)	3	
Electives	3	
TOTAL (minimum)	**30**	

*To complete the statistics minor, students need to take one elective course that appears on the IGSDSP list. This course, along with ECON 582 and 583, will fulfill the requirements.

Financial Economics

Bachelor's program: Senior Year, Fall	Hours	Notes
Approved 400-level FINC elective(s)	3-6	Course(s) taken for grad credit
Bachelor's program: Senior Year, Spring		
ECON 482 (Intro to Mathematical Economics)*	3	Fulfills math pre-requisite
Approved 400-level FINC elective(s)	3-6	Course(s) taken for grad credit
MA program: Fall semester		
ECON 521 (Applied Microeconomic Theory)	3	
ECON 581 (Mathematical Economics)	3	Begins in late July or early August
ECON 582 (Econometrics I)	3	
FINC 525 (Investment Analysis)	3	
FINC 555 (Financial Management)	3	
MA program: Spring semester		
ECON 523 (Applied Microeconomic Theory)	3	
ECON 583 (Econometrics II)	3	
TOTAL (minimum)	**30**	

*All students are strongly encouraged to take this course. However, this course does not count towards graduate electives requirements for this concentration.

6.5. Advice for undergraduate students interested in PhD programs

One advantage of the accelerated program is that required coursework in mathematics has been kept to a minimum. And if you do extremely well in the MA program you will be competitive for the economics or finance PhD program at UTK and elsewhere. However, PhD programs will value additional math coursework. While more math is better, taking two or three courses in calculus (MATH 141, 142, and 241), and one course in matrix algebra (MATH 251) is often the minimum requirement. The "quantitative economics and math" collateral option to the HCB economics major requires MATH 142, 241, and 251, and so it is possible to take additional math courses without extending the time to complete the undergraduate degree.

7. Program Fee

Master's degree programs in the Haslam College of Business have credit hour fees, which are used to help lower the costs of running programs as well as generate revenue to pay for assistantships, scholarships, and to enhance the quality of programs.

The MA in Economics program fee is $200 per credit hour. This fee applies to every course, regardless of whether it is an undergraduate or graduate course or whether it is offered by the economics department or another department.

8. Registration and Advising

8.1. Advising

The MA Director advises all graduate students and helps select elective courses. Students pursuing the Financial Economics concentration are further encouraged to discuss finance elective options with the finance faculty representative.

The Department Head and/or the MA Director may call special meetings with graduate students during the academic year. All graduate students are expected to attend unless there are class (or other binding and excusable) conflicts.

8.2. Registration procedures and guidelines

It is the student's responsibility to register for classes. Registration is done through MyUTK. It is recommended that students consult with the MA Director prior to registration. Unless special permission is granted, all entering students must register for ECON 521, 581, and 582 in the Fall semester. Students pursuing the Financial Economics concentration should further register for FINC 525 or an alternative FINC course that has been agreed upon.

The maximum course load for a graduate student during the spring and fall semester is 15 hours, while 9 credit hours is considered to be full-time.

All changes in registration (drops, adds, and changes to audit) should be approved by the MA Director in advance. The deadline for a change of registration is approximately 35 calendar days after the first day of classes each semester. Graduate students are not allowed to repeat a course for the purpose of improving upon a grade that has already been received.

In addition to the program fee, some courses offered by other departments/colleges charge their own fees. These fees apply to all students, including those on a graduate assistantship.

Accelerated combined program students in their senior undergraduate year need to submit a form to the Graduate School to receive permission to take courses for graduate credit.

9. Standards, Problems, and Appeals

9.1. Continuation and termination

The Graduate School will place a student on probation if their cumulative GPA falls below 3.0. A student will be allowed to continue graduate study in subsequent semesters if each semester's grade point average is 3.0 or greater. If a student is on academic probation and fails to earn at least a 3.0 GPA in the next semester, that student's status as either a degree or non-degree seeking student will be terminated. Registration for courses in a department from which a student has been dismissed will not be permitted except by written authorization from the department.

9.2. Course grades of "incomplete"

An incomplete (I) is a temporary grade indicating that the student performed satisfactorily in the course but, due to unforeseen circumstances, has been unable to finish all requirements. An incomplete is *not* given to enable a student to do additional work to raise a deficient grade. The university requires that all incompletes must be removed within a year. If a supplementary grade report has not been received in the Graduate Admissions Office in time, the incomplete will be changed to an F. The course will not be counted in the cumulative grade point average until a final grade is assigned. No student may graduate with a grade of incomplete on their academic record.

When grades of incomplete are recorded the faculty member and the student should have agreed upon a time and a method for removal of the incomplete. All incompletes should be removed as soon as possible.

9.3. Student conduct

The UTK faculty, staff, and administration expect graduate students to be absolutely committed to academic honesty and integrity. Academic cheating or plagiarism will not be tolerated, and these are grounds for expulsion from the university. A graduate student guilty of academic dishonesty will have her/his financial aid terminated.

Some students employed by the economics or finance department may be allocated shared office space. These students are expected to utilize and maintain their shared office space in an orderly and professional manner.

9.4. Program appeals process

Students have the right to appeal grades. In addition, students also have the right to file grievances concerning the interpretation and adherence to (university, college, and department) policies and procedures, and academic penalties imposed for academic and/or research misconduct. Broadly interpreted, just about any outcome or requirement the student disagrees with can be disputed. According to university policy, the first appeal should be made within 10 days after the incident that motivates the appeal; e.g., a dispute over a course grade needs to be made within 10 days of when the final grade has been posted.

Initial appeals related to policies, procedures, and grades must begin at the lowest, relevant level. This avoids delays and unnecessary tensions among the parties involved. Disputes over grades should first be addressed with the course instructor. Disputes over the results of qualifying exams or the second-year paper should be first discussed with the examination committee. Grievances about degree requirements and department policy should be made to the MA Director. A student that is not satisfied with the initial outcome can proceed up the basic hierarchy: Faculty, MA Director, MA Program Committee, Department Head. Grievances related to academic penalties may be filed with the Graduate Council through the Graduate Council Appeals Committee.

There is no official form required for an appeal. When made at the level of the faculty or MA

Director, in most cases the appeal can be handled in person or via email. Appeals made to the MA Program Committee should be made in writing. There is no standard form, but the request should be typewritten and include any relevant information the student wishes the Committee to take into consideration. It is recommended that appeals to the Department Head be made in writing. If the appeal is denied or is determined to be outside the purview of the department, the student may appeal in writing to the Dean of the College within 10 days of the departmental decision. If the head or dean does not respond within 10 days of receiving the student's written appeal, the student should take the appeal to the next level, i.e., the Graduate Council Appeals Committee.

9.5. University appeals procedure

A student who is not satisfied with appeals made through the department and college, or, a student with an appeal outside the purview of the department and college has the right to appeal at higher levels. In such cases, a student may file a formal appeal with the Graduate Council Appeals Committee through the office of the Assistant Dean of the Graduate School.

The Graduate Student's Right of Appeal state that three types of academic decisions can be appealed: (1) grievances concerning the interpretation of and adherence to university, college, and department policies and procedures; (2) grievances concerning grades; and (3) grievances concerning academic penalties imposed for academic and/or research misconduct.

Detailed information regarding the types of appeals that can be filed with the Graduate Council Appeals Committee and procedures can be found in the Graduate Catalog.

10. Career Placement

10.1. Career services

Students have the right to expect assistance in finding suitable employment or opportunities for further graduate studies. Those interested in pursuing PhD programs in economics, finance, or a related field should discuss these interests with the MA Director as early as possible.

Information on careers in economics, along with graduate programs, can be found through the American Economic Association. While most advertised positions require a PhD in economics or finance, Job Openings for Economists routinely posts academic and non-academic positions for which master's degree candidates are eligible. Myriad online job search engines exist that allow for targeting based on job title and/or degree qualifications (e.g., Indeed.com, Monster.com, etc.). The federal government maintains job listings for economists (USAJOBS).

Job placement services for master's students in the Haslam College are provided through Graduate & Executive Education (GEE) Career Management Center. As our one-year MA in Economics program is new, there is likely to be a learning process while GEE staff gain more familiarity with our students and the job opportunities for them. You can help in this process by being clear about your job objectives, being open to opportunities you may not have previously considered and doing your own homework in terms of identifying job openings you are both interested in and qualified for.

As an organization for professional development, the GEE Career Management Center has established policies and procedures for your job or internship search. These policies ensure the rights and privileges of our internal and external stakeholders and provide a basis for ethical conduct. It is important to understand that your conduct throughout the job and internship search process demonstrates your level of commitment to professional behavior and affects the reputation of the MA degree program, Haslam College of Business, and UTK as a whole. Violations of this agreement may result in partial or complete loss of access to career management services.

- Employer partners of Haslam are in constant communication with the GEE Career Management Center and often tell us of their experiences with our students. Therefore, be on your best behavior when communicating with employers via email and throughout the entire interview process as your actions reflect on Haslam as a whole and on our MA program specifically.
- All information provided on resumes, cover letters, and other application materials must be truthful and presented in a manner consistent with the professional standards articulated by staff of the Career Management Center. Therefore, we reserve the right to not include your resume in the resume books sent to employers if your resume does not meet the required template standards.
- All offers of employment, for both internship and full-time positions should be reported to the Career Management Center as we will be able to advise you on pertinent deadlines when to accept or decline the offer. Additional details regarding accepted offers, including salary and other data, should be reported upon request.
- Acceptance of an offer is a binding agreement. Once an offer of employment has been accepted, you must withdraw your application from other pending opportunities. Do not submit additional applications, accept offers for interview, or otherwise present yourself as being available for employment.
- If you retroactively decline an offer of employment or internship that you have already accepted, that action is considered unethical behavior and will not be condoned by the GEE Career Management Center. If there are special circumstances that require you to no longer honor a job offer you have already accepted, speak with GEE Career Management Center immediately to get advice.
- Exercise professional conduct by being prepared, on time, and wearing appropriate attire for all career-related events and interviews. Cancellation of interviews or attendance at events should only happen under extenuating circumstances and must be done with at least 48 hours' notice.
- Regular appointments with your assigned Professional Development Manager are a requirement for staying engaged with your internship or job search. Therefore, if you are actively seeking an internship or employment, you must keep your Professional Development Manager informed on your progress via the requested meetings and with email communication.

10.2. Initial placements of recent graduates

The Fall 2025 cohort is the first to go through the current curriculum. During the prior two decades (and perhaps longer), only a handful of students were admitted directly to the MA program. In addition, some students who initially enrolled in the PhD program instead switched to the MA program and graduated. Therefore, the information provided below may not be representative of future placements.

Fun fact: Nobel prize winning economist James Buchanan earned his MA in Economics from UTK in 1941.

A partial listing of initial job placements of recent graduates:

- Acopia Capital Group (Post Closing and Secondary Marketing)
- Alberty Additives, LLC (Chief Technology Officer)
- Boeing (Finance Analyst)
- Boyd Center for Business and Economic Research (Research Associate)
- Burney Wealth Management (Tax Operations Associate)
- GL Homes (Budget Coordinator)
- Marriott Business Services (Accountant)
- Monument Economics Group (Research Analyst)
- Oak Ridge National Laboratory (Environmental Sciences Division)
- Pilot Corporation (Data Scientist)
- Policy Research Institute (Consultant Economist)
- Sequent Energy Management (Gas Accounting Analyst)
- State of Tennessee, Department of Finance and Administration (Admin Budget Analyst)
- Vanderbilt University Medical Center (Lead Business Analyst)

A partial listing of placements in PhD programs in economics, finance, and related fields:

- Boston College
- Colorado State University
- Duke University
- Georgetown University
- Iowa State University
- Middle Tennessee State University
- Southern Illinois University
- University of Calgary
- University of Illinois (Chicago)
- University of Kentucky
- University of North Carolina (Chapel Hill)
- University of Tennessee

11. Faculty and Areas of Specialization (tenured and tenure-seeking faculty)

11.1. Department of Economics

Don Bruce, PhD, Syracuse University. Academic interests: public economics, taxation, labor economics, and applied econometrics.

Celeste Carruthers, PhD, University of Florida. Academic interests: education economics, public economics, labor economics, and economic history.

Scott Gilpatric, PhD, Texas A&M University. Academic interests: industrial organization, environmental economics, and behavioral economics.

Andrew Hanson, PhD, University of North Carolina. Academic interests: macroeconomics, finance, time series econometrics, and Bayesian econometrics.

Matthew Harris, PhD, University of North Carolina. Academic interests: labor economics and health economics.

Scott Holladay, PhD, University of Colorado. Academic interests: international trade, environmental economics, and machine learning.

Michael Kofoed, PhD, University of Georgia. Academic interests: labor economics, economics of education, health economics, and econometrics.

James Lake, PhD, Johns Hopkins University. Academic interests: international trade and microeconomic theory.

Luiz Lima, PhD, University of Illinois. Academic interests: forecasting, international finance, and econometric theory.

Mohammed Mohsin, PhD, York University. Academic interests: macroeconomics, monetary theory, and time series econometrics.

Nathaniel Neligh, PhD, Columbia University. Academic interests: experimental economics, behavioral economics, and microeconomic theory.

Seth Neller, PhD, University of Texas at Austin. Academic interests: health economics, public economics, environmental economics, labor economics, and economics of crime.

Maria Padilla-Romo, PhD, Texas A&M University. Academic interests: applied microeconomics, labor economics, public economics, and development economics.

Muyang Ren, PhD, Duke University. Academic interests: econometrics and applied econometrics.

Georg Schaur, PhD, Purdue University. Academic interests: international trade, applied econometrics, and industrial organization.

Ketki Sheth, PhD, UC San Diego. Academic interests: development economics, health economics, and economics of education.

David Shin, PhD, Duke University. Academic interests: international trade, environmental economics, and macroeconomics.

Matt Van Essen, PhD, University of Arizona. Academic interests: game theory, mechanism design, public economics, and experimental economics.

Christian Vossler, PhD, Cornell University. Academic interests: environmental and resource economics, behavioral and experimental economics, public economics, and applied econometrics.

Faculty web pages can be accessed through: https://haslam.utk.edu/economics/people/.

11.2. Department of Finance

Phillip Daves, PhD, University of North Carolina. Academic interests: asset pricing, derivative securities, firm valuation, and corporate finance.

Larry Fauver, PhD, University of Florida. Academic interests: firm performance, corporate governance, corporate culture, and corruption.

Scott Guernsey, PhD, University of Oklahoma. Academic interests: empirical corporate finance, with emphasis on corporate governance, innovation, law and finance, mergers and acquisitions, capital structure and venture capital.

Matthew Henriksson, PhD, University of South Florida. Academic interests: investments, behavioral finance, politics in finance, FinTech and applications of textual analysis.

Eric Kelley, PhD, Texas A&M University. Academic interests: empirical asset pricing and market microstructure.

Tingting Liu, PhD, University of Georgia. Academic interests: corporate finance, with interests in corporate governance, mergers and acquisitions, boards of directors, behavioral finance and corporate disclosure.

Andy Puckett, PhD, University of Georgia. Academic interests: institutional investing, analysts, taxes and market microstructure.

Matthew Serfling, PhD, University of Arizona. Academic interests: labor and finance, corporate finance, corporate governance, executive characteristics.

Austin Starkweather, PhD, University of Maryland. Academic interests: corporate governance, with a focus on executive compensation and the relationship between corporations and their investors.

Daniel Weagley, PhD, University of Michigan. Academic interests: financial frictions in climate finance, individual and institutional investor decision-making and labor finance.

Tracie Woidtke, PhD, Tulane University. Academic interests: corporate finance and corporate governance.

Zihan Ye, PhD, Penn State University. Academic interests: municipal finance and healthcare finance.

Faculty web pages can be accessed through: https://haslam.utk.edu/finance/people/.

12. Contact Information

Program Director
Name: Christian Vossler
Office: 2200 Sutherland Avenue, Room F118
Phone: 865-974-1699
Email: cvossler@utk.edu

Department of Finance Representative
Name: David Maslar
Office: Haslam Business Building, Room 532
Phone: 865-974-3216
Email: dmaslar@utk.edu

Department Head
Name: Scott Gilpatric
Office: 2200 Sutherland Avenue, Room F140
Phone: 865-974-1696
Email: sgilpatr@utk.edu

Graduate Programs Assistant
Name: Sherri Pinkston
Office: 2200 Sutherland Avenue, Room F169
Phone: 865-974-1687
Email: spinksto@utk.edu

Economics department mailing address: Cherokee Mills, Office 169, 2200 Sutherland Avenue, Knoxville, TN 37919.

Appendix A: Important Websites for Graduate Students

Economics and Finance

American Economic Association (AEA)
http://www.aeaweb.org/

American Finance Association (AFA)
https://afajof.org

Department of Economics
https://haslam.utk.edu/economics

Department of Finance
https://haslam.utk.edu/finance

Job Openings for Economists (JOE)
http://www.aeaweb.org/joe/

Professional Development and Training

GEE Career Management Center
https://haslam.utk.edu/careers/gee/

Office of Graduate Training and Mentorship
https://gradschool.utk.edu/about-graduate-school/training/

UT Libraries Information for Graduate Students
https://libguides.utk.edu/graduate

Funding

Funding, Fellowships, Assistantships for Graduate Students
https://gradschool.utk.edu/costs-and-funding/

Financial Aid and Scholarships
http://onestop.utk.edu/financial-aid/

International Students

International Student and Scholar Services
https://international.utk.edu/

International House
https://ihouse.utk.edu/

International Teaching Assistant (ITA) Testing Program (OPIc)
http://gradschool.utk.edu/graduate-student-life/ita-testing-program/

Student Resources

Application Portal for Haslam College of Business (Master's Programs)
https://apply.haslam.utk.edu/apply/

Center for Health Education & Wellness
https://studentlife.utk.edu/wellness/

Counseling Center
http://counselingcenter.utk.edu/

Course Catalog
https://catalog.utk.edu/

Graduate School
https://gradschool.utk.edu/

Graduate Student Senate
https://gss.utk.edu/

Housing
http://housing.utk.edu/

MyUTK (portal to UT services, such as course registration)
http://myutk.utk.edu/

Office of Equal Opportunity & Accessibility
http://dae.utk.edu/eoa/

Office of Innovative Technologies (OIT)
http://oit.utk.edu/

Office of Multicultural Student Life
http://multicultural.utk.edu/

Office of Research, Innovation, and Economic Development
http://research.utk.edu/

One Stop Student Services (enrollment, academic records, financial aid, payments)
https://onestop.utk.edu/

Student Conduct & Community Standards
https://studentconduct.utk.edu/

Title IX Campus Compliance Services
https://titleix.utk.edu/

UT Student Handbook – *Hilltopics*
https://studentlife.utk.edu/hilltopics/

Appendix B: Important Deadlines and Forms

Admission to Candidacy
The Admission to Candidacy form is required to graduate. The form is usually due at the start of the term you wish to graduate (e.g., for Spring semester graduates, the deadline is usually near the end of January). There are many ‘like’ forms. You need to submit the “Admission to Candidacy-Masters/EdS (Course-Only, No Comprehensive Exams)” form.

After the form is filled out, it is sent to the Graduate Director, who will sign the form and submit it to the Graduate School

Graduation Application
In addition to the Admission to Candidacy form, students submit the Graduate Application and pay the graduation fee through their MyUTK portal. The deadline is usually the same as for the Admission to Candidacy form.

Dates vary slightly from one year to the next. Please go to the Graduate School website to verify deadlines.

Application for Minor in Statistics
To apply for a minor in statistics through the IGSDSP, there is a downloadable form. The Graduate Director has created a fillable version of this form and will share it with enrolled students. On the form, one simply includes the three courses (ECON 582, ECON 583, and a third course) to be applied to the minor. Once the form is filled out, send it to the Graduate Director, who will help to make sure that all the necessary signatures are obtained and that it is submitted to the Graduate School.

While there is no formal deadline for submitting the form, it is a good idea to submit this form at or before the time the Graduation Application and Admission to Candidacy forms are due.

Senior Requesting Graduate Credit
Relevant to those provisionally admitted to the accelerated combined program, this application is for undergraduate seniors who intend to apply to graduate school and are registering for a course for which graduate credit is offered. By submitting this application, you are declaring your intention to use this course for credit towards both your bachelor’s and master’s program. Details on the request process are provided here: Senior Requesting Graduate Credit - The Graduate School (utk.edu)

Appendix C: Rules for Conduct in Graduate Student Offices

Note: The department and college are space constrained while Randy Boyd Hall is being constructed. It is not possible at this time to provide office spaces to master's students. There are currently many open spaces for work and study in Hodges Library and the Haslam Business Building. Moreover, there are shared spaces in Cherokee Mills – a conference room, a classroom, a lobby area, and a meeting room, that are available on a first come, first served basis. You are welcome to use these spaces. The guidelines below nevertheless apply to students who by some chance are allocated office space.

1. This is a shared space – be respectful of your officemates. Avoid activities that generate strong smells (e.g., burning candles or wearing strong cologne). Avoid being excessively noisy. Keep spaces clean and organized.
2. When you move out of this office, remember that someone else will move in. Do your best to keep the office looking good for the next person. Among other things, do not leave your trash, unwanted lecture notes and outdated electronics for someone else to deal with.
3. If you would like to hang something on the wall (e.g., a college diploma), please first obtain permission from a staff member.
4. Do not place stickers on the furniture, windows or walls.
5. Please use the trash bins near the elevators or in the lobby. The trash is no longer emptied by facilities services, and we no longer have full-size trash bins.
6. Please place drinks in containers with lids to prevent spills.
7. For classes you have taught, do not keep old exams stored in your office. Please see a staff member regarding a secure location for exams to be placed. UT policy states all exams must be kept for one year.
8. Do not run extension cords across the floor, as this is a safety hazard. Two power strips have been placed in each office. If you need more than this, alert a staff member.
9. Do not leave your UT ID card on your desk, as anyone can walk onto our floor and take items from your desk. Your ID card gives you access to the 5th floor; without the card, after hours you will not be able to access the doors. There is a charge for a replacement card at the VOL-Card office.
10. Keep all valuables locked in your drawer or out of sight when you are away from your office. Do not leave valuable items on your desk with your door open if you are not going to occupy your office. The University is not responsible for items lost or stolen.