



## 2018-2019 STUDENT HANDBOOK

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# VALUES. MISSION. VISION.

We are a community that serves the citizens and businesses of Tennessee and beyond. We support learning through the creation and sharing of knowledge. We succeed when our work, and that of our students and partners, generates nationally and internationally recognized outcomes that improve the world.

# TABLE OF CONTENTS

Haslam College of Business—Values. Mission. Vision.....	inside front cover
Experience Learning.....	2
Haslam Prepared: Ready to do Business .....	3
Integrated Business & Engineering Program.....	4
Global Leadership Scholars .....	5
International Experience .....	6
Internships .....	7
Student Engagement.....	8
Student Organizations .....	8
Honor Societies.....	9
College Leadership Opportunities .....	9
Advising.....	10
Curriculum .....	12
Structure of the Curriculum.....	12
Universal Tracking (uTrack) .....	13
Structure of First and Second Years with Milestones.....	13
General Education .....	14
Pre-Business Core.....	16
Acceptance into the Haslam College of Business.....	17
Minors .....	17
Business Core .....	18
Majors .....	19
2018 Majors with Collaterals and Concentrations.....	20
Collaterals and Concentrations .....	21
Majors.....	22
Accounting .....	22
Business Analytics .....	24
Economics.....	27
Finance.....	29
Human Resource Management.....	32
Management.....	34
Marketing .....	36
Public Administration.....	39
Supply Chain Management.....	40
Entrepreneurship Minor .....	43
Advanced Placement Credit .....	44
Resources and Useful Information.....	45
Scheduling an Advising Appointment .....	45
Office of Diversity and Community Relations.....	45
Graduation Requirements .....	46
Grade Point Average .....	47
Technology Requirements .....	48
Scholarships .....	48
Campus Resources.....	inside back cover



# LEARNING IS life-changing!

### HOW WILL YOU EXPERIENCE LEARNING?

Experiential Learning, a bold, new initiative at the University of Tennessee, aims to transform the educational experience for undergraduate students. Over the next five years, university faculty and staff look to change the culture to afford students opportunities to be involved in civic engagement, solve complex real-world problems, and contribute to the welfare of communities as part of course work and the co-curricular activities.

Findings from a 2013 survey of 318 employers by the Association of American Colleges and Universities states, "More than 90% of employers want candidates to demonstrate ethical judgment and integrity, intercultural skills, and the capacity for continued new learning."

Common types of experiential learning in the undergraduate business curriculum include:

- Internships & Practicums
- Service Learning
- Simulations and game/role-playing
- Study Abroad
- Undergraduate Research
- Volunteerism

More information about the university's experience learning initiative, visit [experiencelearning.utk.edu](http://experiencelearning.utk.edu).

## HASLAM READY: PREPARING TO DO BUSINESS

According to the 2018 Job Outlook report published by the National Association of Colleges and Employers (NACE), business is the top degree in demand. 68% of employers surveyed by NACE plan to screen students by their GPA using a 3.0 as a cutoff. Employers will also review candidates for critical skills and attributes, including the eight career readiness competencies:

- Critical Thinking/Problem Solving
- Oral/Written Communication
- Teamwork/Collaboration
- Digital Technology
- Leadership
- Professionalism/Work Ethic
- Career Management
- Global/Intercultural Fluency

Over the next four years, you will be afforded many opportunities as a student in the Haslam College of Business (HCB) to learn inside the classroom from nationally- and internationally-known faculty, to engage in student organizations and leadership societies within the college and university, to complete internships and co-ops, to experience international business through studying abroad and international internships, and much more.

As you experience learning inside and outside the classroom, the college wants to help you hone your hard and soft skills to make you **Haslam Prepared: Ready to do Business**.

This handbook will introduce you to HCB student organizations and honor societies, internship classes, and the curriculum. We encourage you to use this resource throughout your four years at UT to maximize your experience and to help you begin to develop into a young business professional.

## HASLAM LEADERS: PREPARING TO DO BUSINESS SERIES

All Haslam College of Business students will complete a series of four one-hour courses to produce better prepared students for post-graduation careers and/or graduate education. The Haslam Leaders: Preparing to do Business series will enable students to achieve higher value-added educational outcomes, employment, and career opportunities to develop leadership potential and capabilities.

### **BUSINESS ADMINISTRATION 100—INCLUSION** **Becoming an Engaged Leader in a Diverse Community**

Integration into HCB with emphasis on academic and career planning, college success strategies, and professional development.

### **BUSINESS ADMINISTRATION 200—INTEGRITY** **Becoming an Ethical Leader and Effective Communicator**

Appropriate written communication in a business environment and communication in team settings. Areas of content include ethical, effective and engaged communication and personal/team branding.

### **BUSINESS ADMINISTRATION 300—INSIGHT** **Becoming Personally and Professionally Aware as a Leader**

Equipping students with career, industry and professional development knowledge necessary to becoming competitive for internships and other professional opportunities. Areas of content may include self-assessment, resumes and cover letters, and interviewing.

### **BUSINESS ADMINISTRATION 405—IMPACT** **Becoming a Leader Who Makes a Positive Difference**

Reflecting on their experience as business students and transitioning to their professional lives as alumni. Students will consider how they will use their business education to make a positive impact on the world going forward.

# INTERCOLLEGIATE PROGRAM

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## INTEGRATED BUSINESS & ENGINEERING PROGRAM

Are you interested in business and engineering? Maybe consumer goods or tech industries appeal to you. Do you want to be part of a program that blends business and engineering concepts? The **Integrated Business & Engineering Program (IBEP)** combines the knowledge and reputations of two of the University of Tennessee, Knoxville's outstanding academic colleges - the *Haslam College of Business* and the *Tickle College of Engineering*.

Interested Haslam students apply in the spring of the freshman year to start IBEP with Tickle students in the fall of the sophomore year. These students take some business and some special engineering courses together and work together to understand how to be successful in each other's environment.

### PROGRAM HIGHLIGHTS

Haslam students participating in **IBEP** will:

- Major in one of eight business majors and have a concentration in the Integrated Business & Engineering Program
- Receive an IBEP program scholarship package
- Attend distinguished alumni and leadership seminars
- Combine in-depth strategy and decision making processes
- Tour manufacturing facilities
- Apply learning with joint business and engineering real world and CAPSTONE projects
- Receive individual mentorship with executives

### WHAT YOU WILL LEARN

- Effective problem solving skills for a variety of systems, emphasizing the impact on key organizational metrics
- Communication skills that will allow these new professionals to lead others on implementing effective solutions
- Big picture perspective generated from collaborative experiences, one-on-one mentoring opportunities with executives, and industry exposure

### ADMISSIONS CRITERIA

An admissions committee, made up of members from both the Haslam College of Business and the Tickle College of Engineering, will evaluate students during the spring of their first-year.

### ADMISSIONS CONSIDERATIONS

- Info sessions will be held during the fall and spring semesters
- No special math or science coursework is required

Be on the look out for information regarding the IBEP program.

### LEARN MORE

#### **Integrated Engineering and Business**

**website:** <http://integrate.haslam.utk.edu>

**e-mail:** [integrate@utk.edu](mailto:integrate@utk.edu)

## GREG AND LISA SMITH GLOBAL LEADERSHIP SCHOLARS

**Greg and Lisa Smith Global Leadership Scholars (Smith GLS)** promotes the development of international and intercultural awareness, leadership, and personal and professional growth. Through honors classes, seminars in leadership training, international experiences, and co-curricular activities, **Smith GLS** students work with honors faculty to develop the skills necessary to become future international business leaders.

Applications are accepted from first-year students in their second semester, starting on or around January 9. Applications are available at: <http://haslam.utk.edu/student-organizations>

### PROGRAM HIGHLIGHTS

**Smith GLS** is a fully integrated program that affects the entire college experience. Students will:

- Pick one of the nine majors in the college with a collateral or concentration in international business.
- Participate in a residential experience in London, England, in the spring semester of the sophomore year, where they will take Business Administration 338, Economics 218, and Management 207 and complete an internship in international business.
- Take available honors courses in the pre-business and business core: Accounting 207, Statistics 207, Finance 307, Business Administration 337, and Business Administration 457.
- Add honors seminars in leadership training in the second, third, and fourth years that will allow exploration of many facets of leadership and citizenship.
- Participate in energizing enrichment opportunities and cultural activities.
- Receive a **Smith GLS** scholarship package, including a study abroad stipend.



## SMITH GLOBAL LEADERSHIP SCHOLARS

### ADMISSIONS CRITERIA

The Admissions Committee will consider the following in assessing each candidate's qualifications:

- UT cumulative grade point average
- high school cumulative grade point average
- ACT or SAT scores
- academic references
- demonstrated leadership experience
- co-curricular activities
- résumé
- essay responses

A mandatory interview is required for all finalists. Interviews are conducted after spring break, and students are notified of admissions decisions in mid to late April, pending satisfactory performance in semester courses.

### CONTACT US

#### Director of Greg and Lisa Smith Global Leadership Scholars

Mark Moon, Ph.D.

Associate Professor

Department of Marketing & Supply Chain Management

#### Assistant Director of Greg and Lisa Smith Global Leadership Scholars

Ryessia Jones Russell

**For additional information, please visit our website:**

<http://haslam.utk.edu/student-organizations>

**or e-mail:** [gls@utk.edu](mailto:gls@utk.edu)

# INTERNATIONAL EXPERIENCE

## STUDY OR INTERN ABROAD

As a part of the University of Tennessee's comprehensive plan to help students gain the international and intercultural knowledge they need to thrive in the world today, the Haslam College of Business strongly encourages students to pursue international educational experiences. To assist students in their international endeavors, the Haslam College of Business has developed an Office of International Programs and Study Abroad (IPSA) as part of its Student Engagement and Success Unit. This office is available to help students begin their program search and connect the experience with their degree and career goals.

Every year, hundreds of business students venture out to study or intern all over the globe—in Europe, Asia, Africa, Australia, and Latin America. Through our international business collateral and concentration options, numerous faculty-led study abroad programs each year, and world-renowned international partnerships, the Haslam College of Business is a campus leader in supporting and promoting the international experiences essential to succeeding in a global market.

**All students pursuing an international business collateral or concentration must have an educational experience abroad.**

International business coursework may be completed through a study abroad and/or for-credit international internship program. A wide range of programs exists, not only geographically, but also in regard to program length, cost, term(s) of enrollment, and admission requirements.

Additional resources on study abroad and international internship opportunities are available through the Programs Abroad Office (PAO) in the UT Center for International Education. At 2:00 p.m. every weekday during the academic year, the PAO hosts information sessions covering the “nuts and bolts” of studying abroad.

To begin planning your international experience, contact:

**International Programs & Study Abroad**  
Center for Student Engagement & Success  
260 Haslam Business Building (Mezzanine Level)  
Phone: (865) 974-5930  
haslamabroad@utk.edu

## OPPORTUNITIES FOR INTERNATIONAL BUSINESS COLLATERALS & CONCENTRATIONS

### HCB FACULTY-LED INTERNATIONAL PROGRAMS

Each year, the Haslam College of Business offers a number of faculty-led programs in a variety of business topics all over the world. These courses offer either three, four, or six upper-division business credit hours, in addition to receiving credit for IB 489, which satisfies the IB concentration or collateral international experience requirement. These programs are all taught in English and use the country location as the lab for business concepts – exploring the intersection of culture, government and business; visiting a range of businesses that work both locally and internationally; and utilizing the faculty's expertise in their functional business area.

Students can secure their space early by submitting an application in advance of the priority deadline, November 30. The final deadline is February 1.

### INTERNSHIPS—INTERNATIONAL BUSINESS 492

International internships allow students to develop international competencies while gaining valuable industry experience. International Business 492 (1-15 hours) allows students completing an internship abroad the opportunity to earn course credit.

### INTERNATIONAL BUSINESS CLUB

**Contact: IBCUTK@utk.edu**

The International Business Club (IBC) provides a venue for social and professional networking and communication between students and IB professionals. Activities include guest speakers, networking with local businesses, and connecting with other organizations to facilitate additional interactive programming. This student organization is open to all students from any major who have an interest in international business as an academic pursuit, a personal passion, and/or a professional ambition.



INTERNSHIPS

GENERAL REQUIREMENTS

If you wish to receive academic credit for an internship, you must be enrolled in the 492 course associated with your major department and registered through the Center for Career Development at the same time you are doing the internship or co-op. Your employer must provide a letter indicating:

- your start and end dates
- a description of your responsibilities
- how many hours per week you will work

Fifty hours of work equates to one credit hour; credits count as general electives. HRM 492, MGT 492 and ENT 492 now count for major credits.

Consult your academic advisor, your departmental coordinator, or the Center for Career Development for more information.

BUSINESS ADMINISTRATION 492

If you plan to do an internship either before you are admitted to a major or outside of your field of study, you may be able to do so under Business Administration 492 (1-15 hours). For approval, you should consult with your academic advisor and Jeannine Berge (Haslam Business Building 260), director of Career and Professional Development for the college.

Information on departmental 492 opportunities can be found on the following pages:

Accounting	23
Business Analytics	26
Economics	28
Finance	31
Human Resource Management	33
International Business	6
Management	35
Marketing	38
Public Administration	39
Supply Chain Management	41
Entrepreneurship	35

To start your professional development journey, contact:

**Professional & Career Development**  
Center for Student Engagement & Success  
260 Haslam Business Building (Mezzanine Level)  
Phone: (865) 974-5930  
haslamprepared@utk.edu

NETWORKING

A successful networker is someone who realizes the value in building and maintaining a strong relationship throughout their career, not just while exploring career options or during a job search. Making networking a regular practice will help you stay informed and connected in your field and ready to help and support you when necessary. Start building your professional network today.

EMPLOYER OF THE DAY

Learn about opportunities and companies without leaving the Haslam Business Building. A variety of employers and industries participate throughout the year.

HIRE-A-VOL

Online job and internship database for UT students and alumni supported by the Center for Career Development. Create your profile at [career.utk.edu](http://career.utk.edu).

JOB FAIRS

Connect with employers seeking part-time, internship, and full-time opportunities in one location. Multiple fairs are held annually. For more information go to [career.utk.edu](http://career.utk.edu).

LinkedIn

*“Manage your professional identity. Build and engage with your professional network. Access knowledge, insights, and opportunities.”*  
Start building your professional network at [linkedin.com](http://linkedin.com).

# STUDENT ENGAGEMENT

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## STUDENT ORGANIZATIONS

UT offers over 500 different organizations for students to get involved. Joining a student organization affords students the opportunity to build a network and gain leadership experience. A complete listing of all student organizations can be found on the Center for Student Engagement's website at [go.utk.edu](http://go.utk.edu).

Below is a list of some of the ways to get involved with business student organizations.

### ALPHA KAPPA PSI

As a professional business fraternity, the mission of Alpha Kappa Psi (AKPsi) is "developing well-trained, ethical, skilled, resourceful, and experienced business leaders." The men and women of AKPsi reflect the world's diversity and are united by a common interest in business and other related fields. The organization builds a feeling of brotherhood and friendship—a support structure that each and every member can depend on and contribute to for the betterment of themselves and fellow members.

### BETA GAMMA SIGMA

Beta Gamma Sigma is the honor society for business programs accredited by the Association to Advance Collegiate Schools of Business (AACSB International). Membership is the highest recognition a business student anywhere in the world can receive in an undergraduate or master's program at a school accredited by AACSB International. To be offered admission, students must rank in the top 10 percent of their senior class or the top 10 percent of their second-semester-junior class.

### COLLEGIATE ENTREPRENEURS ORGANIZATION

Collegiate Entrepreneurs Organization (CEO) is the premier entrepreneurship network with chapters on university campuses across North America. The mission of CEO is to inform, support, and inspire college students to be entrepreneurial and seek opportunity through enterprise creation. CEO provides student entrepreneurs with events, chapter activities, and conferences to help start businesses. Members of the UT chapter visit local entrepreneurial companies, interact with Entrepreneurs of Knoxville (EOK) and other local organizations, and bring in guest speakers. Students also take advantage of opportunities to present their business ideas to their peers and receive feedback.

### DELTA SIGMA PI

Delta Sigma Pi (DSP) is a professional business fraternity that was founded in 1907. The Alpha Zeta Chapter was founded in 1924 and is the oldest business fraternity on UT's campus. The organization is open to men and women and prides itself on promoting brotherhood, fellowship, leadership, and academic achievements in the business community. These qualities augment UT's business program with opportunities outside the classroom. For example, professional speakers from well-known corporations speak to the brotherhood. Many of the corporations return to recruit directly from DSP members.

### DIVERSE ORGANIZATION OF BUSINESS STUDENTS

Diverse Organization of Business Students (DOBS) is open to business students of all backgrounds, encouraging collaboration, awareness, and inclusion. The purpose of DOBS is to provide empowerment, networking, awareness, links to the professional and academic worlds, and community events to students in HCB. DOBS provides resources to members through business and professional speakers, thereby enhancing students' knowledge and understanding of diversity in the business world. Membership is open to ALL business students.

### FUTURE BUSINESS LEADERS OF AMERICA

Future Business Leaders of America (FBLA) is the largest business career student organization in the world, with divisions in middle school, high school, and college. Its main goal is to create more interest and understanding of American business, but it is broad enough to include all majors. Each spring, members compete in events at the state and regional levels, and if successful, they can move on to compete on a national level in the summer. Members choose from among 55 different events they wish to compete in (e.g., accounting, economics, finance, human resource, public speaking). FBLA is also involved in philanthropic causes. FBLA is a great networking opportunity with students on campus and local business leaders.

### INFORMATION MANAGEMENT SOCIETY

Information Management (IM) Society is a student-driven organization for students interested in the management of information systems. Specifically, this organization provides a forum for both undergraduate and graduate students to network with peers, connect with potential employers, learn new skills, and gain leadership experience. IM Society activities include presentations by recruiters, consultants, and IM professionals to help students prepare for, and better understand, internships and careers in information management. IM Society membership is open to all HCB students.

MAJOR-SPECIFIC STUDENT ORGANIZATIONS

AIM Accounting Alliance	23
American Marketing Association Student Chapter	38
Beta Alpha Psi	23
Business Analytics Society at The University of Tennessee	26
Council of Supply Chain Management Professionals	41
Economics Club	28
Financial Management Association	31
International Business Club	6
Management Society at The University of Tennessee	35
National Association of Black Accountants	23
NeXxus	42
Omicron Delta Epsilon	28
Phi Alpha Delta	39
Society for Human Resource Management	33
Tennessee Capital Market Society	31
UT Investment Group	31

COLLEGE LEADERSHIP OPPORTUNITIES

BUSINESS ADMINISTRATION 100 PEER MENTORS

Business Administration (BUAD) 100 Peer Mentors are undergraduate business majors who help facilitate the integration of first-year students into the university and HCB communities by sharing a critical student perspective. BUAD 100 Peer Mentors assist instructors in teaching a section of BUAD 100 each fall term and serve as role models, peer advisors, and contact persons for BUAD 100 students. Additionally, they serve as valuable resources for campus services and activities.

DIVERSITY ADVANCEMENT PROGRAM

The Diversity Advancement Program (DAP) is a selective program that provides students with the opportunity to hone their leadership and interpersonal skills while expanding their personal network and advancing diversity initiatives in HCB. DAP Advocates are responsible for representing the College at college fairs, school and corporate visits, and community events. Advocates have the opportunity to interact with diverse professionals from business and government and act as liaisons to various communities HCB serves.

HASLAM COLLEGE OF BUSINESS AMBASSADORS

Ambassadors are sophomores, juniors, and seniors in the Haslam College of Business who represent the college at special events and recruiting programs. Ambassadors provide building tours of the James A. Haslam II Business Building for prospective students, parents, alumni, and distinguished guests. Ambassadors are selected every spring through an interview process. Demonstrated knowledge of campus resources and prior leadership experience is required.

To look at ways to engage with the Haslam College of Business, contact:

Student Engagement

Center for Student Engagement & Success

260 Haslam Business Building (Mezzanine Level)

Phone: (865) 974-5930

haslamengaged@utk.edu

Office of Diversity & Community Relations

332 Haslam Business Building

Phone: (865) 974-3646

HCB HONORS STUDENT ADVISORY BOARD

The HCB Honors Student Advisory Board is dedicated to enhancing the academic, professional, philanthropic, and social endeavors of honors students in the college. Composed of honors students, the HCB Honors Student Advisory Board establishes and maintains an inclusive honors student community for all honors students. Members of the advisory board provide feedback to faculty, staff, and alumni regarding curriculum and programming needs of honors students in HCB. In addition, members assist with on- and off-campus recruiting events, serve as an advocate for honors and scholars programs, and host social and academic events for honors students. The HCB Honors Student Advisory Board members are selected every fall through an application process.

HCB PRESIDENTS' COUNCIL

The HCB Presidents' Council is comprised of presidents from all business-focused student organizations at the university and featured within this handbook. The council is charged with building a culture of student engagement, career readiness, and professional development; and encouraging student engagement both within student organizations and the larger college community. Members are invited to serve during the duration of their leadership position within one of the business-focused student organizations.

# ADVISING

## ACADEMIC ADVISING

### UT MISSION

The University of Tennessee, Knoxville, places academic advising within the teaching/learning mission of the institution and recognizes it to be a critical component of students' educational experience and undergraduate success. Faculty, professional academic advisors, and administrators promote academic advising as a shared responsibility with students. Academic advising serves to develop and enrich students' educational plans in ways that are consistent with their aspirations, interests, strengths, and values—preparing them for a life of learning in a diverse and global society.

### ADVISING IN THE HASLAM COLLEGE OF BUSINESS

Academic advising is an integral part of your university experience. While the university's policy requires students to have one mandatory academic planning session per year (unless you have earned fewer than 30 hours at UT, are on **academic probation**, or have not declared a major within a specific college), the Haslam College of Business considers academic planning to be so critical that we require our students to meet with an advisor every fall and spring semester.

#### Academic Probation:

Students are placed on academic probation when either their cumulative GPA falls below 2.00 for one term or when their semester GPA falls below 2.00 for two consecutive terms of enrollment.

Our centralized advising delivery allows you to choose an academic advisor with whom you can continue to consult throughout your academic career. Advising is much more than simply a time to select courses for the next semester; it is an opportunity for you and your advisor to develop and evaluate the academic plans that will enable you to reach your academic goals.

Once you begin taking 300-level courses in your major, academic advising is supplemented with career and professional advising from faculty members in your major. Once per term, the faculty will invite you to an open forum so you can learn about professional opportunities and get to know the faculty and their interests. You should identify faculty in your major with whom you share common interests and communicate with them regularly.

### UNIVERSITY ACADEMIC ADVISING GOALS

- to foster a campus culture that supports academic advising as a shared responsibility essential to the educational experience and student success
- to assist students in self-exploration
- to assist in the development of educational plans that are consistent with students' aspirations, interests, strengths, and values
- to encourage holistic engagement with the college experience (academically, socially, culturally, and professionally) preparing students for a life of learning in a diverse and global society

### STUDENT LEARNING OUTCOMES

#### *Students will demonstrate they know*

- curricular requirements, milestone courses, and course sequencing related to a chosen/intended academic program in order to graduate in a timely fashion
- the career and professional development opportunities available, as well as on-campus support for identification and exploration of career paths
- academic policies and procedures
- campus resources and support systems that promote academic success

#### *Students will demonstrate they can*

- develop an academic plan and assess degree progress through graduation
- critically reflect upon academic and career goals
- develop skills and strategies for academic success that include accessing and using institutional resources, policies, and procedures
- take responsibility for making decisions regarding their academic success

### UNDERGRADUATE PROGRAMS

342 Haslam Business Building  
338 Haslam Business Building (Advising Suite)  
(865) 974-5096

Hours of operation: Monday–Friday 8:00 a.m. to 5:00 p.m.

**To schedule an advising appointment, visit:**  
**[haslam.utk.edu/undergraduate](https://haslam.utk.edu/undergraduate)**

## STUDENT AND ADVISOR RESPONSIBILITIES

*To assist with the success of your academic advising sessions and your academic career, it is your responsibility to*

- schedule an advising appointment each semester online at the appropriate time (**instructions can be found on page 46**)
- review your curriculum online at **haslam.utk.edu/undergraduate**, through this Student Handbook, or the online Undergraduate Catalog at **catalog.utk.edu**
- ensure you are meeting academic retention standards
- write down a tentative plan for next semester and any questions you have for your advisor
- keep copies of your relevant academic records
- be aware of course prerequisites and corequisites and select appropriate courses
- consult with your advisor before making drastic changes to an agreed-upon schedule
- consult with your academic advisor on issues related to academic progress, a change in program, registration for study abroad, internships and co-ops, courses to be taken at another institution, withdrawal from courses, or withdrawal from the university
- be aware of academic policies and procedures
- be aware of campus resources and support systems that promote academic success
- be aware of career and professional development opportunities available, as well as on-campus support for identification and exploration of career paths
- critically reflect on academic and career goals
- understand the importance of enhancing your degree with co-curricular and inter/intracultural experiences
- make final decisions and take responsibility for your academic career
- understand your responsibilities as an educated citizen of UT and of a democratic, diverse, and global society

*It is your advisor's responsibility to*

- be accessible to you during reasonable hours
- understand the curriculum, graduation requirements, and university policies
- provide accurate information
- discuss specific university, college, and departmental requirements, procedures, and deadlines
- help you define and develop realistic goals and discuss the linkage between academic preparation and career opportunities
- assist you in planning programs of study, both short-term and long-term, that are consistent with your abilities and interests, by considering **course load**, academic background, program demands, and employment or personal commitments
- help you identify special needs and acquaint you with services and programs provided by the college and the university
- refer you to other services, departments, and specific individuals as special needs are identified
- monitor your progress toward educational goals and keep accurate, up-to-date records of academic progress
- assist in the petitioning process for exception to policy
- help you assume responsibility for your decisions and actions
- respect your **right to privacy of educational records** and discuss confidential information only with appropriate individuals and for the purpose of serving your best interests

### Course Load:

Full-time course load is 12 hours. The maximum number of hours you can take in a fall or spring semester is 19. Most students take 15 to 16 hours. You can take a maximum of three hours in mini-term and 12 hours in summer.

### Your Right to Privacy:

Did you know that without your consent, we are not allowed to discuss your academic record with anyone, including your parents? If you want us to be able to discuss your records with your parents (or anyone else you designate), you can grant them access by logging into myUTK and completing the FERPA Academic Release Form located in the Academic Links box on the main page. For your protection, your completed consent form expires within one year of its execution or until revoked. Additional information may be obtained at <http://ferpa.utk.edu>.

# CURRICULUM

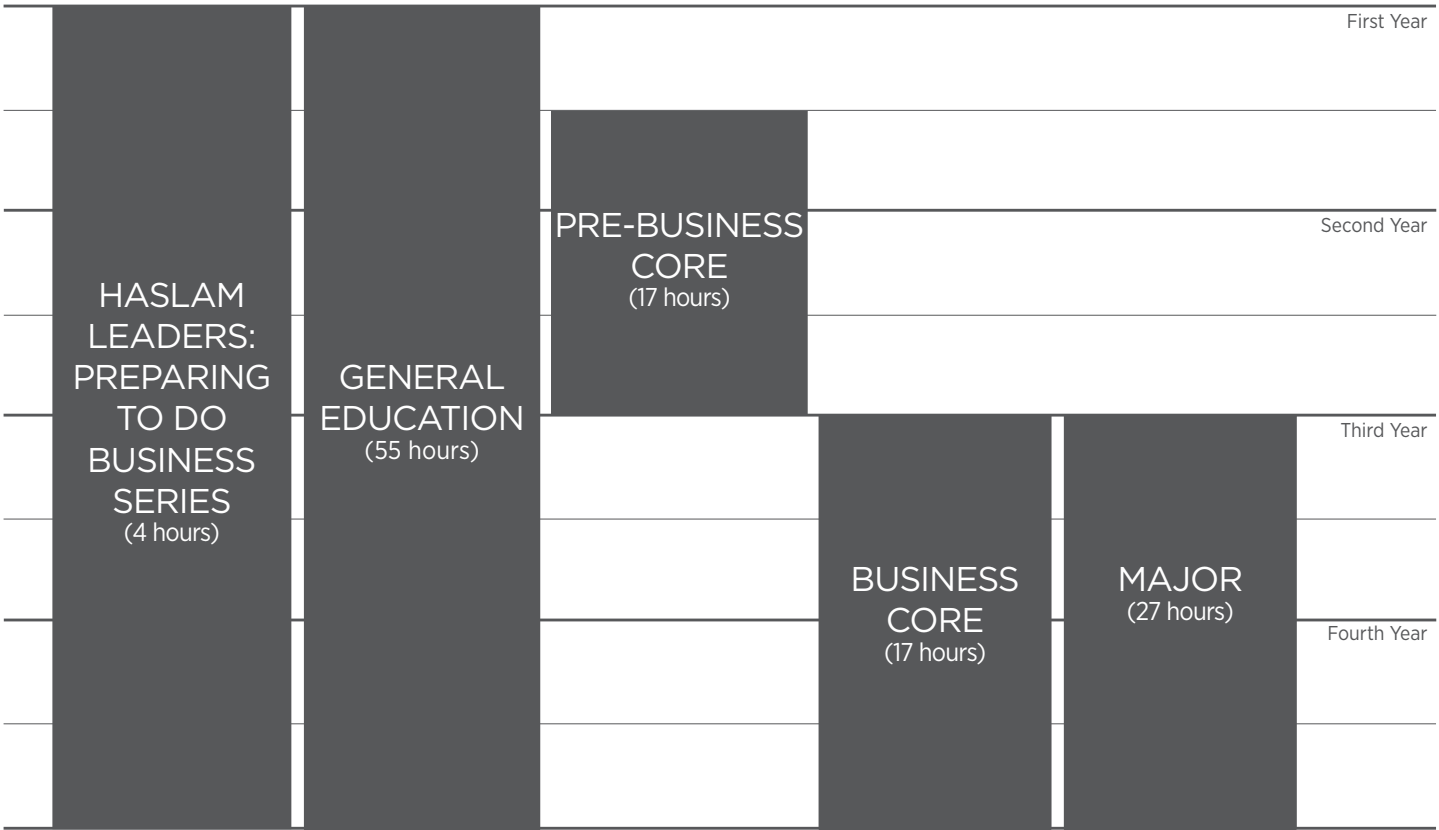
## STRUCTURE OF THE CURRICULUM

The Haslam College of Business curriculum is divided into five components: Haslam Leaders, general education, pre-business core, business core, and major. General education, pre-business core, and business core requirements are exactly the same,

regardless of your major. The diagram below displays the structure of your degree.

**Year Classification**  
You are classified by the number of hours that you have completed.  
Freshman—between 0 and 29.9 hours  
Sophomore—between 30 and 59.9 hours  
Junior—between 60 and 89.9 hours  
Senior—90 hours or more

## BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION (120 hours)



UNIVERSAL TRACKING (uTrack)

uTrack is an academic monitoring system designed to help students stay on track for a timely graduation.

At the point of admission to the university, students are required to declare a major or exploratory track. By the end of the fourth tracking semester, students following an exploratory track (i.e., business exploratory) must declare a major and begin following that major track.

Students will be tracked at the end of each fall and spring semester. In order for students to be considered on track for either a major or exploratory area, they must complete specified **milestones**. Students who are off track at the end of any semester

must develop an advisor-approved plan for getting back on track before they are allowed to register for future tracking semesters. Mini and summer semesters are not tracking terms; they provide an opportunity for students to catch up on unmet milestones. Students who are off track for two consecutive semesters will be placed on hold and required to select a new major that is better aligned with their abilities.

Tracking will begin with full-time, degree-seeking college students.

**Milestones:**  
Minimum requirements that must be completed in each tracking semester, which include successful completion of specified courses and/or attainment of a minimum GPA. Milestones for the first and second years are noted below for all business majors and business exploratory tracks. Milestones for each major during the third and fourth years can be found on the individual major pages.

STRUCTURE OF FIRST AND SECOND YEARS WITH MILESTONES

First- & Second-Year Showcase

(see major pages for third and fourth year showcases)

First Year	Credit Hours
Business Administration 100	1
Written Communication: English 101, 102	6
Quantitative Reasoning: Math 123-125 or 141-142	6 or 8
Cultures and Civilizations: Intermediate Foreign Language	6
Natural Science	7 or 8
Oral Communication: Communication Studies 210 or 240	3
Management 202	3
Second Year	
Accounting 200 or 203	3
Social Science: Economics 211	3
Social Science: Economics 213	3
Written Communication: English 255 or 295	3
Statistics 201	3
Business Administration 242	2
Business Administration 200	1
Arts and Humanities	6
Electives	6

<sup>\*</sup>or honors course equivalent

Milestones for First and Second Years

(see major pages for additional third and fourth year milestones)

First Term	Credit Hours
2.50 cumulative GPA	
Second Term	
2.50 cumulative GPA	
Third Term	
2.50 cumulative GPA	
Math 125 or 141	3 or 4
Fourth Term	
2.50 cumulative GPA	
<sup>1</sup> Accounting 200 or 203	3
Communication Studies 210 or 240	3
Economics 211 & 213	6
English 255 or 295	3
Management 202	3
Math 123 or 142	3 or 4
Statistics 201	3

<sup>1</sup>Accounting 203 is required for Accounting majors and collaterals.



# CURRICULUM

## GENERAL EDUCATION

General education provides the foundation for successful academic study, for lifelong learning, and for carrying out the duties of local, national, and global citizenship. By building basic skills in communication, analysis, and computation, as well as broadening students' historical and cultural perspectives, the general education curriculum helps students acquire an understanding of both self and society, and thus contributes to their personal enrichment while enrolled and after graduation.

General education requirements were designed by the university with two primary purposes: building basic skills and developing broadened perspectives. This curriculum allows students

to move among colleges within the university or to another institution of higher learning. The Haslam College of Business has adopted the university's general education requirements, as shown on this and the following page.

Please note that six of the tracking courses are general education courses: Math 123 and 125 or 141 and 142 (6 or 8 hours), Oral Communication (3 hours from Communication Studies 210 or 240), and Written Communication (3 hours from English 255 or 295). Also, Economics 211 & 213 (6 hours) satisfy the general education social sciences requirement as well as the pre-business core requirement.

## BUILDING BASIC SKILLS

### WRITTEN COMMUNICATION (9 hours)

Learn to identify areas for inquiry, locate relevant information, evaluate its usefulness and quality, and incorporate the information logically and ethically. Write correctly and be aware that different audiences and purposes call for different rhetorical responses. Written communication courses require formal and informal writing assignments that total 5,000 words.

English 101 and 102 (English 198 & 298 for CHP students)  
English 255 (Honors 257) or 295

### ORAL COMMUNICATION (3 hours)

Speak in an informative and/or convincing manner to other individuals and to groups, both large and small. Locate relevant information, evaluate its usefulness and quality, and incorporate the information logically and ethically in public address.

Communication Studies 210 (Honors 217) or 240 (Honors 247)

### QUANTITATIVE REASONING (6 or 8 hours)

Possess the mathematical and quantitative skills to evaluate scientific studies and statistical evidence. Possess the skills both to recognize the quantitative dimension of problems and to use mathematical reasoning to formulate and solve the problem.

Math 123, 125 or 141, 142 (Honors 147, 148)

### ETHICS (3 hours)

Business Administration 205 (Honors 208), Economics 305, Management 311, or Philosophy 244\* or 252\*

\*The ethics requirement is specific to the Haslam College of Business and is not part of the university's general education requirements. Philosophy 244/252 cannot satisfy both ethics and an arts and humanities requirement.

## DEVELOPING BROADENED PERSPECTIVES

### ARTS AND HUMANITIES (6 hours)

Gain an appreciation of art, music, theatre, literature, and philosophy to understand aspirations, both in a historical and a contemporary context.

Two courses from:

Africana Studies 160, 225, 226, 233  
Architecture 111 (Honors 117), 211, 212, (Honors 217, 218)  
Art Design/Graphic 150  
Art History 162 (Honors 167), 172, 173 (Honors 177, 178), 183 (Honors 187)  
Cinema Studies 281  
Classics 221, 222, 232, 253, 254, 255  
English 201, 202 (Honors 207, 208), 206, 209, 221, 222, 225, 226, 231, 232 (Honors 237, 238), 233, 251 (Honors 247), 252 (Honors 248), 253 (Honors 258), 254, 281  
Musicology 110, 115, 120, 125, 210, 220, 290  
Philosophy 101 (Honors 107), 200, 244, 252  
Religious Studies 225 (Honors 227), 280  
Russian 221, 222  
Theatre 100 (Honors 107)  
University Honors 257, 258 (Haslam Scholars Program 258, 287)



## DEVELOPING BROADENED PERSPECTIVES, CONTINUED

### CULTURES AND CIVILIZATIONS (6 hours) INTERMEDIATE FOREIGN LANGUAGE

Acquire knowledge of foreign languages and cultures to improve the ability to function effectively in the global community of the 21<sup>st</sup> century by developing an appreciation of linguistic, historical, and cultural diversity.

Students may complete this requirement in one of three ways:

- 1) Complete the intermediate level sequence of a foreign language from:  
 Arabic 221, 222  
 Asian Studies 261, 262  
 Chinese 231, 232  
 French 211, 212 (Honors 217, 218) or 223 (intensive)  
 German 211, 212 or 223 (intensive)  
 Greek (Classics) 261, 264  
 Hebrew 241, 242  
 Italian 211, 212 or 223 (intensive)  
 Japanese 251, 252  
 Latin (Classics) 251, 252  
 Portuguese 211, 212 or 223 (intensive)  
 Russian 201, 202  
 Spanish 211, 212 (Honors 217, 218) or 223 (intensive)

Students may either continue the foreign language begun in high school or start a new sequence. Courses taken at a level other than intermediate are treated as non-business electives.

- 2) Demonstrate competency through a departmental placement or proficiency examination or by AP or CLEP credit.
- 3) Students whose native language is not English will meet this requirement by passing English 131 and 132 and by passing two English literature courses taught by the English Department at the 200-level. Non-native speakers may also use English literature courses to satisfy the arts and humanities requirement.

### NATURAL SCIENCES (6–8 hours)

Become familiar with one or more scientific disciplines and the role of science in contemporary society. Acquire the knowledge of a discipline's basic vocabulary, chief discoveries, and fundamental principles. Obtain exposure to a discipline's experimental techniques. Analyze issues with scientific dimensions.

Two courses (at least one must have a laboratory;  
 \*indicates a non-lab course) from:

Anthropology 110\* (Honors 117\*)  
 Astronomy 151\* (plus 153 for lab), 152\* (plus 154 for lab)  
 (Honors 217, 218)  
 Biology 101, 102, 105\*, 106\*, 113\* (plus 115 for lab),  
 114\* (plus 115 for lab), 150\* (plus 159 for lab),  
 160\* (plus 159 for lab) (Honors 158\*, 168\* plus 167 for lab)  
 Chemistry 100, 110, 120, 130 (Honors 128, 138)  
 Engineering Fundamentals 151, 152 (Honors 157, 158)  
 Entomology and Plant Pathology 201\*  
 Environmental and Soil Sciences 110\*  
 Forestry, Wildlife and Fisheries 250\*  
 Geography 131 (Honors 137), 132, 200\*  
 Geology 101, 102 (Honors 107, 108), 103, 104, 201\*, 202\*,  
 202S\* (Honors 208\*), 203\*, 205\* (Honors 207\*)  
 Microbiology 210  
 Nutrition 100\*  
 Physics 101\*, 102\*, 135, 136 (Honors 137, 138), 161\*, 221, 222,  
 231, 232  
 Plant Science 250\*  
 University Honors 287\*, 288\* (Haslam Scholars Program 267,  
 288)

### SOCIAL SCIENCES<sup>1</sup> (6 hours)

Understand the way that we live, especially the relation between the individual and the group, sometimes from a historical but often from a contemporary perspective. Understand complex individual, political, and social dynamics as well as the methods by which social scientists collect and evaluate knowledge.

Economics 211 (217)  
 Economics 213 (218)

<sup>1</sup> Students majoring in business fulfill the social science requirement by completing Economics 211 & 213 as part of the tracking courses

### NON-BUSINESS ELECTIVES (hours depend on your major)

PRE-BUSINESS CORE

The pre-business core courses (17 hours) provide you with the fundamentals of business education—introducing the tools, the environment, and the functions of contemporary business practices. As indicated in the diagram below, you will take the majority of these courses in your first and second years because many of them are **prerequisites and/or corequisites** to other pre-business core courses.

The pre-business core courses will also give you the opportunity to explore the functional areas of business, the integrated disciplines, and careers.

**Prerequisite:**  
A course to be completed, or a level of skill or knowledge to be demonstrated, before you may enroll in a particular course or degree program or associate with a particular college.

**Corequisite:**  
A course to be taken, or a requirement to be fulfilled, at the same time you are taking a particular course.



<sup>1</sup>Economics 211 & 213 satisfy the university's general education social science requirement  
<sup>2</sup>Accounting majors and collaterals are required to take ACCT 203  
<sup>3</sup>BUAD 242 is only for business majors  
Some courses have honors equivalents which can also satisfy the requirements.

## ACCEPTANCE INTO THE HASLAM COLLEGE OF BUSINESS

### FRESHMAN ADMISSION

Freshmen are admitted directly to the Haslam College of Business at the point of admission into the University of Tennessee. Admission to the university is highly competitive and based primarily on academic achievement at the high school level and scores on the ACT and/or SAT. Students admitted into the Haslam College of Business must maintain a **minimum 2.50 cumulative grade point average** and earn a grade of C or better in the following tracking courses (or honors equivalents) prior to the completion of 75 hours.

#### College Probation:

If a student's cumulative grade point average drops below 2.50, the student will be placed on probationary status for one semester prior to college release.

**Math 123-125 or 141-142** (6 or 8 hours)

**Oral Communication** (3 hours from **Communication Studies 210 or 240**)

**Written Communication** (3 hours from **English 255 or 295**)

**Accounting 200 or 203** (3 hours)

**Economics 211 & 213** (6 hours)

**Management 202** (3 hours)

**Statistics 201** (3 hours)

### INTERNAL AND EXTERNAL TRANSFER ADMISSION

Students who are not directly admitted to the Haslam College of Business or who are transferring from other educational institutions can apply for admission after completion of the tracking courses. Internal and external transfer students will be categorized as business exploratory majors until they complete the requirements for admission. Prior to the completion of 75 hours, students seeking transfer admission must complete all tracking courses with a grade of C or better and have a minimum 2.50 cumulative GPA. Both criteria must be met when the major application is reviewed. Selection is highly competitive and based on academic achievement, commitment to pursuing a business discipline, and departmental capacity.

## MINORS

### BUSINESS MINOR

The Haslam College of Business also offers a business minor for students pursuing majors in other colleges. Those students must successfully complete the following 22 hours of requirements:

**Accounting 200** (3 hours)

**Economics 201** (4 hours)

**Statistics 201** (3 hours)

**Management 201** (3 hours)

**Finance 300** (3 hours)

**Management 300** (3 hours)

**Marketing 300** (3 hours)

Business minor students must meet the prerequisites for these courses. For instance, Math 125 or 141 is a prerequisite to Statistics 201. All upper-division business courses must be taken in residence at UT.

Students considering or pursuing a business minor are encouraged to meet with an academic advisor in the Haslam College of Business's Undergraduate Programs office (338 Haslam Business Building).

### MINORS OUTSIDE THE COLLEGE

Pursuing coursework in a field outside of business is an opportunity for you to learn more about a personal interest or complement your field of study (e.g., pursuing additional coursework in a foreign language if you want to work in international business). A list of minors can be found online in the Undergraduate Catalog at [catalog.utk.edu](http://catalog.utk.edu). Information on the entrepreneurship minor can be found on page 43.

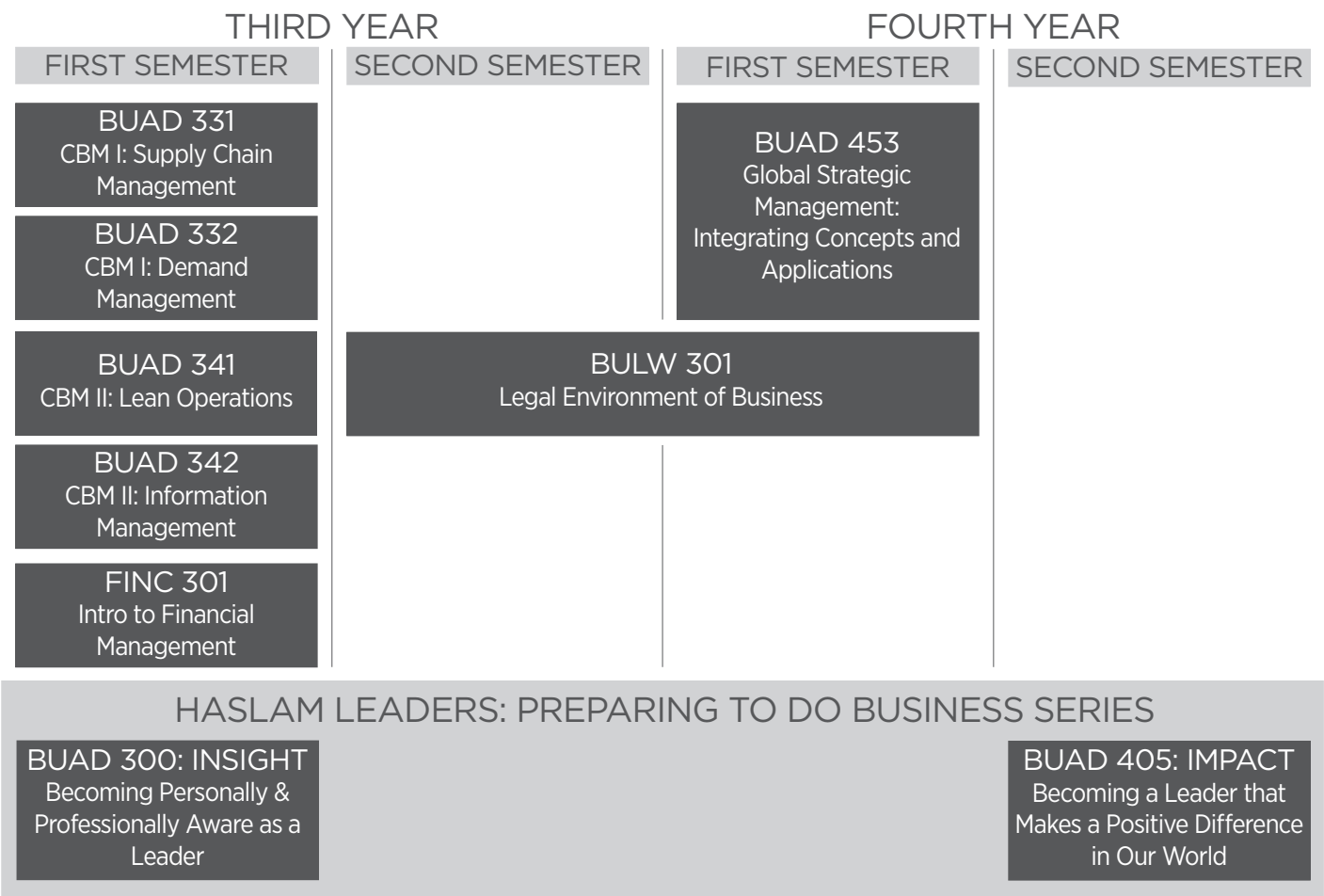
If you are considering a minor, you should consult with the advising office/department for the minor. Also, let your primary advisor know so that it can be integrated into your academic plan. Integrating a minor into your academic pursuits is best if done early to help meet prerequisites and course requirements.

# CURRICULUM

## BUSINESS CORE

Building on the pre-business core foundation, the business core (17 hours) consists of integrated contemporary business management (CBM) modules in supply chain management, demand management, lean operations, information management; discipline-specific course in financial management; coursework on legal issues; and a capstone integrating concepts and appli-

cations through a comprehensive simulation. CBM I and CBM II each consist of two courses (BUAD 331-332 and BUAD 341-342) that must be taken at the same time (corequisites) because of the complementary nature of the material. As business management perspectives change, the topics in the business core will, by design, adapt.



## MAJORS

The Haslam College of Business offers nine majors:

**Accounting**  
**Business Analytics**  
**Economics**  
**Finance**  
**Human Resource Management**  
**Management**  
**Marketing**  
**Public Administration**  
**Supply Chain Management**

The 27 hours of major coursework combine two areas of emphasis. You have a choice between a “collateral” option and a “concentration” option. Collaterals and concentrations are secondary areas of emphasis that complement your major.

You are required to take 75 percent of your major coursework in residence at the University of Tennessee. Your major includes all major, collateral, and/or concentration coursework. A minimum grade of C must be earned in every major course, including the major, collateral, and concentration courses.

The diagram on page 20 portrays all possible combinations for majors, collaterals, and concentrations. Also on the following pages, you will find academic plans for each of the majors, other pertinent information relating to the major curriculum, and requirements for the collaterals and concentrations.

Upon the successful completion of this curriculum, you will be awarded a **Bachelor of Science in Business Administration**. Below is an example of how you could display your education on your resume.

## OPTIONAL SECOND MAJORS

If you wish to pursue an optional second major within the Haslam College of Business, you must apply for consideration with internal and external transfer students. Admission is competitive and based on departmental capacity.

Once admitted, you must complete a minimum of 18 additional hours of primary emphasis (major) outlined by each department. These hours must be distinct from the 27 hours required by your first major. If you choose a second business major in public administration or economics, you must complete an additional 27 hours of major coursework.

If you are a Haslam College of Business student who wants to pursue an optional second major in the College of Arts and Sciences, you must complete all curricular requirements for the Haslam College of Business and only the major requirements outlined by the department in the College of Arts and Sciences.

In either instance, the optional multiple majors (or second major) may be listed on your transcript. You should understand that meeting the requirements of second majors may lengthen your academic program, and you should consult with advisors in both areas. Once a bachelor’s degree has been awarded, students may not add a second major or minor to that degree.

### RESUME TIP

How do you convey your degree, major, and collateral/concentration on your resume?

**Haslam College of Business**, The University of Tennessee, Knoxville

*Bachelor of Science in Business Administration*

Major: *Insert major*

Collateral/Concentration: *Insert collateral/concentration*

Cumulative/Major GPA: *Insert GPA/4.00* (see page 47 for details about calculating your cumulative/major GPA)

May 2021

## 2018 MAJORS WITH COLLATERALS AND DUAL CONCENTRATIONS

### MAJORS

ACCOUNTING
BUSINESS ANALYTICS
ECONOMICS <sup>1</sup>
FINANCE
HUMAN RESOURCE MANAGEMENT
MANAGEMENT
MARKETING
PUBLIC ADMINISTRATION <sup>2</sup>
SUPPLY CHAIN MANAGEMENT

### COLLATERALS

ACCOUNTING	BUSINESS ANALYTICS	ECONOMICS	ENTREPRENEURSHIP	FINANCE	HUMAN RESOURCE MANAGEMENT	INFORMATION MANAGEMENT	INTERNATIONAL BUSINESS <sup>3</sup>	LEADERSHIP	MARKETING	MATH	RESOURCE MANAGEMENT	SUPPLY CHAIN MANAGEMENT
	●			●		●	●					●
		●		●		●			●			●
●	●			●						●		
●	●	●	●			●	●	●	●			●
			●			●	●		●			
		●	●		●	●	●		●			
		●	●		●	●	●	●			●	●
	●	●	●	●	●	●	●	●				

### CONCENTRATIONS

BUSINESS ANALYTICS	INFORMATION MANAGEMENT	INTEGRATED BUSINESS <sup>4</sup>	INTERNATIONAL BUSINESS <sup>3</sup>	MARKETING	SALES	SUPPLY CHAIN MANAGEMENT
		●	●			
	●	●	●	●		●
		●	●			
●		●	●			
		●	●			
		●	●			
●	●	●	●		●	●
●	●	●	●	●		

<sup>1</sup> In addition to its collateral options, economics also offers areas of focus in environmental economics, health economics, industrial organization, international economics, labor economics, money/macroeconomics, public economics, and quantitative economics.

<sup>2</sup> Interested public administration majors may design their own area of focus by strategically selecting electives from upper-level offerings in economics and political science.

<sup>3</sup> Students pursuing international business are required to have an international educational experience.

<sup>4</sup> Only for students admitted to IBEP

## COLLATERALS AND CONCENTRATIONS

Some collaterals and concentrations are majors within the Haslam College of Business (i.e., accounting, business analytics, economics, finance, human resource management, management, marketing, and supply chain management). Information on these disciplines can be found on the following pages:

Accounting _____	22
Business Analytics _____	24
Economics _____	27
Finance _____	29
Human Resource Management _____	32
Management _____	34
Marketing _____	36
Supply Chain Management _____	40

There are other collateral and concentration options that are not offered as majors. To help you understand the entrepreneurship, information management, leadership, and resource management collateral and concentration options, descriptions are included on this page. Information about opportunities for the international business collateral and concentration can be found on page 6.

### ENTREPRENEURSHIP

Entrepreneurs pursue opportunities without regard to the resources controlled; thus, entrepreneurs play an active role in not only identifying opportunities but also in building a business around the opportunity. In doing so, they are calculated risk-takers focused on value creation. The courses in the entrepreneurship collateral are designed to hone the skills needed by aspiring entrepreneurs. Students are challenged to identify, evaluate, and validate new opportunities that can provide the foundation for new ventures. They develop start-up strategies and learn about financing the venture and managing the growth. By the very nature of their ventures, entrepreneurs create change and innovation. Accordingly, students explore change models and ways to address resistance to change. As a capstone to the collateral, students develop a business plan for a new venture. This rigorous exercise integrates the various functional disciplines encountered in the college and guides the nascent venture as it moves forward. Students demonstrate the ability to articulate a vision, mission, and values for their enterprise; they will understand the forces that impact their industry, mar-

ket, and customers; and they will analyze competition. Further, they will be able to identify critical success factors and the most important parts of their value chain that drive resource allocation. Emphasis is placed on developing forecasts, budgets, and financial projections that can be taken to investors.

### INFORMATION MANAGEMENT

Information management in organizations is about the responsible planning, acquisition or development, implementation, and use of information and information technology assets. Information management benefits from the application of creative thinking and problem solving to deliver solutions or apply information to solve organizational problems and contribute strategically to organizational goals.

Information management helps ensure that groups and individuals in all functional areas of business (including business analytics, accounting, supply chain management, finance, human resource management, management, and marketing) have efficient access to and make effective use of the information they need to do their work and to develop themselves. Information management focuses on the development of skills, practices, and confidence to think creatively to solve complex and unstructured problems while learning about the tools and techniques to develop, implement, and use information technologies.

### LEADERSHIP

Effective leadership has taken on a new significance as organizations face a dynamic environment characterized by unprecedented uncertainty, global challenges and intense competition. Strong leadership skills are necessary in all functional specialties.

The leadership collateral helps students develop professional skills for managerial roles in organizations, allows for self-assessment focused on understanding leadership strengths and weaknesses, and fosters a greater understanding of critical leadership skills.

### RESOURCE MANAGEMENT

Resource management is closely related to the accounting and finance majors. Descriptions of both majors can be found on page 22 (accounting) and page 29 (finance).

ACCOUNTING

Accountants and auditors help to ensure that firms are run efficiently, public records are kept accurately, and taxes are paid properly and on time. They analyze and communicate financial information for various entities, such as companies, individual clients, and federal, state, and local governments.<sup>1</sup>

The University of Tennessee has one of the leading accounting programs in the nation. The program emphasizes the conceptual and applied understanding of business information and prepares students for careers in accounting and business.

<sup>1</sup>U.S. Bureau of Labor Statistics. (2010). Occupational Outlook Handbook.

**Collateral Option: Third and Fourth Years**  
(see page 13 for Haslam First- and Second-Year Showcase)

Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
<b>Accounting 301</b>	3
<b>Information Management 341</b>	3
Business Administration 300	1
<b>Accounting 311</b>	3
Finance 301	3
<b>Accounting 431</b>	3
<b>Collateral</b>	3
Elective	2
<b>Fourth Year</b>	
Ethics	3
Business Law 301	2
Business Administration 453	4
<b>Accounting 411</b>	3
<b>Accounting 321</b>	3
<b>Collateral</b>	6
Business Administration 405	1
<sup>2</sup> Electives	8
<b>TOTAL HOURS FOR GRADUATION</b>	<b>120</b>

<sup>1</sup>See accounting major progression requirements note box.  
<sup>2</sup>See Master of Accountancy box

**Accounting Collateral Option Milestones**  
*Courses to be completed no later than the end of:*  
(see page 13 for Haslam First- and Second-Year Milestones)

Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
<b>Term 6</b>	
2.50 cumulative GPA	
Accounting 301 with a B- or better	3
<b>Term 7</b>	
Accounting 311	3
Information Management 341	3

ACCOUNTING MAJOR PROGRESSION REQUIREMENTS

Students must earn the minimum B- grade in ACCT 301 to have access to higher-level accounting courses and continue in the major. Students not earning the required B- will have one additional attempt to continue in the major. The nature of the additional attempt will depend on the original grade earned in ACCT 301. Two situations exist:

1. Students earning a C- or less will be allowed to retake ACCT 301 one time to attempt earning the B- required to continue in the accounting major. Any student in this situation who does not attain the required B- on the second attempt may not take ACCT 301 a third time for purposes of continuing in the accounting major and may not take the comprehensive exam discussed in item 2.
2. Students earning a C or C+ on their first attempt in ACCT 301 will not be allowed to retake the course per University course retake policy. Instead, students in this situation will be offered a one-time opportunity to take a comprehensive ACCT 301 exam. A score of B- or better (78) on this exam will allow a student to continue in the accounting major. The exam grade, however, will not change the ACCT 301 grade on the student's academic record. The exam will be offered and must be taken within 30 days of completing ACCT 301. An exam fee will be assessed to cover the cost of administering and scoring the exam.

ACCOUNTING COLLATERALS (9 hours each)

**BUSINESS ANALYTICS**  
Business Analytics and Statistics 320 & 474  
Information Management 342

**FINANCE**  
Finance 420, 425 & 450

**INFORMATION MANAGEMENT**  
Information Management 342, 442 & 443

**INTERNATIONAL BUSINESS**  
International Business 489 and  
Nine hours from: International Business 409, 429, 439, 449, 492,  
Business Administration 400, or Management 472

**SUPPLY CHAIN MANAGEMENT**  
Supply Chain Management 311 & 312  
One course from: Supply Chain Management 411, 412, 413, 421, or 422

**\*MASTER OF ACCOUNTANCY (MAcc OPTION)**  
Students who plan to enter the Master of Accountancy program will need to take Accounting 414 to fulfill three hours of electives. ACCT 414 is a prerequisite to the MAcc program.



International Business	
Concentration Option: Third and Fourth Years	
(see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Accounting 301	3
Information Management 341	3
Business Administration 300	1
Accounting 311	3
Finance 301	3
Accounting 431	3
International Business Coursework	3
Electives	2
Fourth Year	
Ethics	3
Business Law 301	2
Accounting 321	3
Business Administration 453	4
International Business 489	0
*International Business Coursework	9
Business Administration 405	1
Electives	8
TOTAL HOURS FOR GRADUATION	120

\*Twelve hours chosen from International Business 409, 429, 439, 449, 492, Business Administration 400, or Management 472

International Business Concentration Milestones	
<i>Courses to be completed no later than the end of:</i>	
(see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Accounting 301 with a B- or better	3
Business Administration 331 and 332	4
Term 7	
Accounting 311	3
Information Management 341	3

OPPORTUNITIES FOR ACCOUNTING MAJORS

INTERNSHIPS—ACCOUNTING 492

Contact: Izabela VanDeest—vandeest@utk.edu

\*\*The accounting program offers an opportunity to participate in two full-time, highly structured internship programs. The faculty strongly encourages accounting majors to participate in one or both programs. Both programs require full-time work for a 10- to 12-week period performing the work of entry-level professional accountants. During this time, students take no academic coursework.

\*\*The first program (summer between junior and senior years) emphasizes internships in industry. Students must declare their interest in this program in the November preceding the internship and participate in a resume preparation workshop and an interviewing workshop. Interviews are conducted during February preceding the internship. The second program (targeted for students who intend to enroll in the MAcc program) emphasizes internships with public accounting firms. These internships are primarily available the spring of the senior year. Limited opportunities are available during the summer. Students seeking these internships must attend the “Meet the Firms” event held on campus in late August or early September each year.

BETA ALPHA PSI

Beta Alpha Psi is the international organization for business information professionals with chapters at over 250 universities. Open to accounting and finance majors, membership in Beta Alpha Psi indicates high academic and professional standards and is highly regarded by accounting firms and corporations. Chapter members and pledges are required by national bylaws to participate in service activities and professional activities during the academic year. Weekly meetings feature current topics in the profession and provide a venue for significant student/professional interaction. A 3.25 overall GPA and 3.25 GPA in the major is required to pledge and students must have completed Finance 301 (Finance majors) or Accounting 301 (Accounting majors). Students must also have at least two semesters remaining in their undergraduate program to be eligible for membership.

NATIONAL ASSOCIATION OF BLACK ACCOUNTANTS

National Association of Black Accountants (NABA) is a national organization for business professionals and students. NABA’s mission is to address the professional needs of its members and to build leaders that shape the future of the accounting and finance professions with an unfaltering commitment to inspire the same in their successors. As a student chapter, NABA aims to promote and to develop the professional skills of our members by providing them the opportunity to fulfill their civic responsibility and to represent the interests of current students with regard to enhancing opportunities for minorities in the accounting, finance, and other business-related professions. NABA meets monthly and provides a venue for significant student-to-student and student-to-professional interactions. Membership is open to students who choose to major or minor in business (including business exploratory students), especially those interested in accounting and/or finance, and who embrace the ideals and mission of NABA.

AIM ACCOUNTING ALLIANCE

AIM Accounting Alliance (AAA) is an organization for students in Haslam who are interested in accounting and information management (IM). AAA’s mission is to provide its members with the opportunity to gain experience with the recruiting process, to develop interview skills, and to acquire insight from accounting and IM professionals. AAA meets weekly to provide student-to-student and student-to-professional interaction. Membership is open to any student who is interested in or chooses a major, collateral, or dual concentration in accounting and/or IM.

BUSINESS ANALYTICS

An important application of statistics is business analytics, which is the use of data analysis and modeling to help businesses achieve better performance. For example, in order to know how to improve business performance, a retailer may need to objectively compare the performance of several different retail outlets. An online marketer may need to set up experiments to test the effectiveness of different website layouts. An insurance company may need to analyze its claims to identify those most likely to be fraudulent. A grocery chain may wish to analyze its

customer records to determine how to use coupons to increase the loyalty of its customers and to increase the amount each customer spends.

The fields of opportunity for business analysts are numerous and include economics, finance, market research, e-commerce, engineering, manufacturing, transportation, education, medicine, psychology, agriculture, and computer and social sciences.

Collateral Option: Third and Fourth Years (see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 348-342	4
Finance 311	3
Business Analytics and Statistics 333	3
Business Administration 310	1
*Business Analytics and Statistics Electives	6
Collateral	3
Information Management 342	3
Electives	5
Fourth Year	
Ethics	3
Business Law 301	2
Business Analytics and Statistics 434	3
Business Administration 455	4
*Business Analytics and Statistics Elective	3
Business Analytics and Statistics 473	3
Collateral	3
Business Administration 405	1
Electives	5
TOTAL HOURS FOR GRADUATION	120
*Select one course from BAS 310 (not available for Supply Chain Management Collateral), BAS 348 and BAS 378; and two courses from BAS 454, BAS 471, or BAS 405, BAS 406; @Minimum Electives only.	
Students admitted to Mellon Scholars program will complete BAS 48-49; select one course from BAS 310, BAS 340, BAS 378, and one course from BAS 471, BAS 475.	

Business Analytics Collateral Option Milestones Courses to be completed no later than the end of: (see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Business Analytics and Statistics 320	3

BUSINESS ANALYTICS COLLATERALS  
(6 hours each)

ECONOMICS

Economics 311  
Economics 381

FINANCE

Finance 425 (Finance 420 corequisite)  
One of Finance 435, 445, 450, 463, 475, or 481 (Finance 420 prerequisite)

INFORMATION MANAGEMENT

Two of Information Management 341, 442, or 443

MARKETING

Marketing 350  
Marketing 360

SUPPLY CHAIN MANAGEMENT

Supply Chain Management 311  
Supply Chain Management 312

Information Management Concentration Option: Third and Fourth Years (see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Information Management 341	3
Business Administration 300	1
Ethics	3
Business Analytics and Statistics 320	3
Information Management 342	3
Electives	5
<hr/>	
Fourth Year	
Business Law 301	2
Business Analytics and Statistics 474	3
Information Management 443	3
*Business Analytics and Statistics Elective	6
Business Administration 453	4
Business Analytics and Statistics 479	3
Information Management 442	3
Business Administration 405	1
Electives	5
<hr/>	
TOTAL HOURS FOR GRADUATION	120

\*Choose two of the following: BAS 310, BAS 340, BAS 454, BAS 471, or BAS 475

Information Management Concentration Milestones <i>Courses to be completed no later than the end of:</i> (see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
<hr/>	
Term 6	
2.50 cumulative GPA	
Business Administration 331 and 332	4
Information Management 341	3
Business Analytics and Statistics 320	3

International Business Concentration Option: Third and Fourth Years (see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Business Analytics and Statistics 320	3
Business Administration 300	1
<sup>1</sup> Business Analytics and Statistics Elective	3
Information Management 342	3
Business Law 301	2
Ethics	3
Electives	3
<hr/>	
Fourth Year	
<sup>2</sup> International Business Coursework	12
International Business 489	0
Business Administration 453	4
Business Analytics and Statistics 474	3
Business Analytics and Statistics 479	3
Business Administration 405	1
Electives	7
<hr/>	
TOTAL HOURS FOR GRADUATION	120

<sup>1</sup>Take one course from BAS 310, BAS 340, BAS 454, BAS 471, or BAS 475

<sup>2</sup>Twelve hours chosen from International Business 409, 429, 439, 449, 492, Business Administration 400, or Management 472

International Business Concentration Milestones <i>Courses to be completed no later than the end of:</i> (see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
<hr/>	
Term 6	
2.50 cumulative GPA	
Business Administration 331 and 332	4
Business Analytics and Statistics 320	3

Marketing  
Concentration Option: Third and Fourth Years  
(see page 13 for Haslam First- and Second-Year Showcase)

Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
<b>Business Analytics and Statistics 320</b>	3
Business Administration 300	1
Ethics	3
<b>Marketing 350</b>	3
<b>Marketing 360</b>	3
<b>Information Management 342</b>	3
Electives	3

Fourth Year	
Business Law 301	2
<b>Marketing Elective</b>	3
<b>Business Analytics and Statistics 474</b>	3
Business Administration 453	4
<b>Marketing 460</b>	3
<b>Business Analytics and Statistics Elective</b>	3
<b>Business Analytics and Statistics 479</b>	3
Business Administration 405	1
Electives	7

<b>TOTAL HOURS FOR GRADUATION</b>	<b>120</b>
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<sup>1</sup>Choose one from: Marketing 462, Marketing 464, Marketing 466, Marketing 468, or Marketing 469

<sup>2</sup>Choose one from: BAS 310, BAS 340, BAS 370, BAS 454, BAS 471 or BAS 475

Marketing Concentration Milestones  
Courses to be completed no later than the end of:  
(see page 13 for Haslam First- and Second-Year Milestones)

Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2

Term 6	
2.50 cumulative GPA	
Business Administration 331 and 332	4
Business Analytics and Statistics 320	3

Supply Chain Management  
Concentration Option: Third and Fourth Years  
(see page 13 for Haslam First- and Second-Year Showcase)

Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
<b>Business Analytics and Statistics 320</b>	3
Business Administration 300	1
<b>Business Analytics and Statistics Elective</b>	3
<b>Information Management 342</b>	3
<b>Supply Chain Management 311</b>	3
<b>Supply Chain Management 312</b>	3
Electives	3

Fourth Year	
Ethics	3
Business Law 301	2
<b>Business Analytics and Statistics 474</b>	3
Business Administration 453	4
<b>Supply Chain Management Electives</b>	6
<b>Business Analytics and Statistics 479</b>	3
Business Administration 405	1
Electives	7

<b>TOTAL HOURS FOR GRADUATION</b>	<b>120</b>
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<sup>1</sup>Choose one of the following courses: BAS 340, BAS 454, BAS 471, or BAS 475

<sup>2</sup>Choose two of the following courses: SCM 411, 412, 413, 421, or 422

Supply Chain Management Concentration Milestones  
Courses to be completed no later than the end of:  
(see page 13 for Haslam First- and Second-Year Milestones)

Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2

Term 6	
2.50 cumulative GPA	
Business Analytics and Statistics 320	3

OPPORTUNITIES FOR BUSINESS ANALYTICS MAJORS

INTERNSHIPS—BUSINESS ANALYTICS AND STATISTICS 492

Contact: Charles Cwiek—ccwiek@utk.edu

Business analytics majors are prepared to help organizations with a wide variety of business problems after they complete their junior year (although some students have obtained internships prior to that). Students are encouraged to establish a “Hire-A-Vol” account early and explore internship opportunities posted. Go to <http://career.utk.edu/hire-a-vol/> for more details.

BUSINESS ANALYTICS SOCIETY AT THE UNIVERSITY OF TENNESSEE

The Business Analytics Society (BAS) at UT was founded by students interested in business analytics, data, and statistics. The Business Analytics Society meets regularly to promote real data exposure for members through hands-on work with organizations, speakers, networking opportunities, and community service projects. All interested students are welcome to join.

ECONOMICS

Economics uses a unified framework to study a wide variety of business-relevant, and society-relevant, issues. Economists analyze decision-making by consumers, workers, and employers; market outcomes like prices, international trade flows, energy and resource utilization, wages, and foreign exchange rates; and policy for the national and international economy but also for local or even individual matters like tax rates, pollution regulations, and health care. The economist’s toolkit contains not just this unified framework, but also statistical tools special to economic analysis and

methodologies for evaluating new programs, assessing economic impact, and performing cost-benefit studies.

An economics degree provides a strong foundation in critical thinking, analytical techniques, and problem-solving. Majors pursue careers in business, consulting, all levels of government, and a variety of other fields. Students also go on for law or MBA degrees or advanced degrees in economics, business analytics, or other fields.

Collateral Option: Third and Fourth Years	
(see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Economics 311	3
Economics Elective (300-level) <sup>1</sup>	3
Business Administration 300	1
Finance 301	3
Economics 313	3
Collateral	3
Electives	5
Fourth Year	
Ethics	3
Business Law 301	2
Economics Electives <sup>1</sup>	9
(three additional Economics courses with at least two at the 400-level)	
Business Administration 453	4
Economics 381	3
(or 400-level Economics Elective)	
Collateral	3
Business Administration 405	1
Electives	8
TOTAL HOURS FOR GRADUATION	120

<sup>1</sup>Students completing the collateral in Quantitative Economics and Math will complete ECON 381 and ECON 482 as two of the required four economics electives.

Collateral Option Milestones	
<i>Courses to be completed no later than the end of:</i>	
(see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Business Administration 331 and 332	4
Economics 311	3
Term 7	
Economics 313	3

ECONOMICS COLLATERALS (6 hours each)

ACCOUNTING

Accounting 321 (Accounting 301 prerequisite)  
Accounting 311 (Accounting 301 prerequisite) or  
Information Management 341

BUSINESS ANALYTICS

Business Analytics and Statistics 475  
Business Analytics and Statistics 454 or 471

FINANCE

Finance 425 (Finance 420 corequisite)  
Finance 435 or 450 (Finance 420 prerequisite)

QUANTITATIVE ECONOMICS AND MATHEMATICS

Math 241 (Math 142 prerequisite)  
Math 251 (Math 142 prerequisite)

International Business	
Concentration Option: Third and Fourth Years	
(see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Economics 311	3
Business Administration 300	1
Economics 313	3
Business Law 301	2
Ethics	3
Electives	7
Fourth Year	
*International Business Coursework	12
International Business 489	0
Economics Electives	6
(two additional Economics courses with at least one at the 400-level)	
Economics 381	3
(or 400-level Economics Elective)	
Business Administration 453	4
Business Administration 405	1
Electives	3
TOTAL HOURS FOR GRADUATION	120

\*Twelve hours chosen from International Business 409, 429, 439, 449, 492, Business Administration 400, or Management 472

International Business Concentration Milestones	
Courses to be completed no later than the end of:	
(see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Business Administration 331 and 332	4
Economics 311	3
Term 7	
Economics 313	3

Traditional Option: Third and Fourth Years	
(see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Economics 311	3
Economics Elective (300-level)	3
Business Administration 300	1
Economics 313	3
*Economics Major Coursework	3
Finance 301	3
Electives	5
Fourth Year	
Ethics	3
Business Law 301	2
*Economics Major Coursework	3
Economics Electives	9
(three additional Economics courses with at least two at the 400-level)	
Business Administration 453	4
Economics 381	3
(or 400-level Economics Elective)	
Business Administration 405	1
Electives	5
TOTAL HOURS FOR GRADUATION	120

Traditional Option Milestones	
Courses to be completed no later than the end of:	
(see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Business Administration 331 and 332	4
Economics 311	3
Term 7	
Economics 313	3

\*Economics Major Coursework (choose one area of focus—6 hours)

Industrial Organization Econ 331 Econ 435	International Economics Econ 322 Econ 421	Labor Economics Econ 441 Mgmt 472	Public Economics Econ 471 Econ 472	Quantitative Economics Econ 381 Econ 482
Environ- mental Economics Econ 362 Econ 463	Health Economics Econ 436 Public Health 350, 401, or 420	Money/ Macro- economics Econ 351 Econ 413		

OPPORTUNITIES FOR ECONOMICS MAJORS

OFF-CAMPUS STUDY—ECONOMICS 492

Economics 492 (1–3 hours) relates to internship or other supervised economic experience with a firm, government agency, or other relevant organization. Students must get approval prior to starting work, and register for credit. Students write a paper related to their work setting. Prerequisites are Economics 311 and 313.

OMICRON DELTA EPSILON, BETA CHAPTER

Omicron Delta Epsilon (ODE) is a prestigious economics honor society that includes faculty and student members across the nation. To qualify, a student needs to have taken at least 12 hours of economics and have at least a 3.0 cumulative GPA.

ECONOMICS CLUB

The Economics Club is a resource for students interested in the field of economics. The club meets regularly to discuss economic issues, host speakers, engage in community service, and provide review sessions for Economics students. The club also travels to Washington, D.C. each year to meet with policy-makers and private firms. Any student is welcome and encouraged to join.

FINANCE

Finance is the study of the skills, techniques, and decision-making process essential to managing money. Broad areas of study are how to fund, manage and evaluate projects, how to manage wealth, and how financial markets price risky assets. Finance coursework covers topics relevant to both organizations and individuals and prepares students for a variety of career paths, including financial advisor, financial risk manager, consultant, commercial real estate agent, credit analyst, treasurer, banking professional, insurance analyst, and budget analyst. Many of these professions are included in the top 15 best business jobs according to *U.S. News & World Report's* "Best Business Jobs" for 2017.

FINANCE COLLATERALS (9 hours each)

ACCOUNTING

Accounting 301 & 321  
Accounting 311 or Information Management 341

BUSINESS ANALYTICS

Business Analytics and Statistics 320 & 474  
One of Business Analytics and Statistics 310 or 340

ECONOMICS

Economics 311 & 313  
Economics 421 or 482

ENTREPRENEURSHIP

Entrepreneurship 350 & 451  
One of Entrepreneurship 410, 415, 420, 425, or 460

INFORMATION MANAGEMENT

Information Management 341 & 342  
Information Management 442 or 443

INTERNATIONAL BUSINESS

International Business 489 and  
Nine hours from: International Business 409, 429, 439, 449, 492,  
Business Administration 400, or Management 472

LEADERSHIP

Management 331 & 336  
One of Entrepreneurship 410, 460, or Management 440, or 499

MARKETING

Marketing 350 & 360  
One of Marketing 462, 464, 466, 468, or 469

SUPPLY CHAIN MANAGEMENT

Supply Chain Management 311 & 312  
One of Supply Chain Management 411, 412, 413, or 421

Collateral Option: Third and Fourth Years (see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Finance 420	3
Business Administration 300	1
Finance 425	3
Collateral	3
<sup>1</sup> Finance Elective	6
Electives	2
Fourth Year	
Ethics	3
Business Law 301	2
<sup>1</sup> Finance Elective	3
Collateral	6
Business Administration 453	4
Finance 455	3
Business Administration 405	1
Electives	7
TOTAL HOURS FOR GRADUATION	120
<sup>1</sup> Choose 3 from: Finance 402, 435, 440, 445, 463, 475, 481, 493, 495, or IB 449	
Finance Collateral Option Milestones <i>Courses to be completed no later than the end of:</i> (see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Finance 301	3
Term 7	
Finance 420	3
Finance 425	3

**Business Analytics**  
**Concentration Option: Third and Fourth Years**  
(see page 13 for Haslam First- and Second-Year Showcase)

Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
<b>Finance 301</b>	3
<b>Finance 420</b>	3
Business Administration 300	1
<b>Finance 425</b>	3
<b>Business Analytics and Statistics 320</b>	3
Ethics	3
Elective	5
<hr/>	
<b>Fourth Year</b>	
<sup>1</sup> <b>Finance Electives</b>	6
Business Law 301	2
<sup>2</sup> <b>Business Analytics and Statistics Elective</b>	6
<b>Business Analytics and Statistics 474</b>	3
Business Administration 453	4
Business Administration 405	1
<b>Finance 455</b>	3
Electives	8
<hr/>	
<b>TOTAL HOURS FOR GRADUATION</b>	<b>120</b>

<sup>1</sup> Choose two from: Finance 402, 435, 440, 445, 463, 475, 481, 493, 495, or IB 449  
<sup>2</sup> Select courses from BAS 310, BAS 340, BAS 454, BAS 471, BAS 475 or INMT 342

**Business Analytics Concentration Milestones**  
*Courses to be completed no later than the end of:*  
(see page 13 for Haslam First- and Second-Year Milestones)

Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
<hr/>	
<b>Term 6</b>	
2.50 cumulative GPA	
Business Administration 331 and 332	4
Finance 301	3
<hr/>	
<b>Term 7</b>	
Finance 420	3
Finance 425	3

**International Business**  
**Concentration Option: Third and Fourth Years**  
(see page 13 for Haslam First- and Second-Year Showcase)

Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
<b>Finance 301</b>	3
<b>Finance 420</b>	3
Business Administration 300	1
Ethics	3
<b>Finance 425</b>	3
<sup>3</sup> <b>International Business Coursework</b>	3
Electives	5
<hr/>	
<b>Fourth Year</b>	
Business Law 301	2
<sup>2</sup> <b>Finance Elective</b>	6
<sup>3</sup> <b>International Business Coursework</b>	9
<b>International Business 489</b>	0
Business Administration 453	4
<b>Finance 455</b>	3
Business Administration 405	1
Electives	5
<hr/>	
<b>TOTAL HOURS FOR GRADUATION</b>	<b>120</b>

<sup>1</sup> Choose two from: Finance 402, 435, 440, 445, 463, 475, 485, 493, 495, or IB 449  
<sup>2</sup> Twelve hours chosen from International Business 409, 429, 439, 449, 492, Business Administration 400, or Management 472

**International Business Concentration Milestones**  
*Courses to be completed no later than the end of:*  
(see page 13 for Haslam First- and Second-Year Milestones)

Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
<hr/>	
<b>Term 6</b>	
2.50 cumulative GPA	
Business Administration 331 and 332	4
Finance 301	3
<hr/>	
<b>Term 6</b>	
Finance 420	3
Finance 425	3



## OPPORTUNITIES FOR FINANCE MAJORS

### INTERNSHIPS—FINANCE 492

**Contact:** Phillip Daves—[pdaves@utk.edu](mailto:pdaves@utk.edu)

Finance 492 (1–3 hours of general elective credit) offers finance majors internship experience designed to provide supervision, feedback, and a format for reflection. You must be a finance major to register for Finance 492, and all work hours should be completed during the semester of your internship.

### BLOOMBERG MARKET CONCEPTS CERTIFICATION

**Contact:** Dr. Laura Cole—[lscole@utk.edu](mailto:lscole@utk.edu)

Bloomberg Market Concepts (BMC) certification is a self-paced eLearning course that provides a visual and highly interactive introduction to finance. BMC explores the global financial system and economy through four modules: Economics, Currencies, Fixed Income, and Equities. BMC is professionally produced, and you will receive a certificate of completion directly from Bloomberg at the conclusion of training. Each semester the Masters Investment Learning Center offers limited enrollment in the online course. The cost is \$50 and is non-refundable. Enrollment is open to all academic levels and all majors from all colleges.

### BLOOMBERG TRAINING—FINANCE 494

**Contact:** Dr. Laura Cole—[lscole@utk.edu](mailto:lscole@utk.edu)

Finance 494 (1 hour of general elective credit) is a proprietary training program created by the Masters Investment Center (MILC) for students who want to learn how to navigate the Bloomberg terminal and analyze data in four market sectors: Equities, Fixed Income, Forex, and Commodities. The course is both completed online and on campus in the investment center. Bloomberg Market Concepts (BMC) is a suggested prerequisite. Bloomberg training provides all business students, especially those interested in pursuing a finance-related career, a competitive edge. *Prerequisite: Finance 301*

### INVESTMENT FUND MANAGEMENT—FINANCE 495

**Contact:** Dr. Deborah Harrell—[dgunthor@utk.edu](mailto:dgunthor@utk.edu)

Finance 495 (1–3 hours of finance elective credit) affords students an exciting opportunity to learn investments and portfolio management by managing real dollar portfolios of financial assets. Students selected not only learn the analytical and decision making tools needed in evaluating sound investment decisions but also see the results of their decisions compared to a designated benchmark like the S&P500. Communication and fiduciary reporting skills are developed via the preparation of performance reports and interactions with working investment professionals. For more information visit: [www.finance.haslam.utk.edu](http://www.finance.haslam.utk.edu)

### FINANCIAL MANAGEMENT ASSOCIATION

**Contact:** Suzan Murphy—[smurphy@utk.edu](mailto:smurphy@utk.edu)

Financial Management Association (FMA) is a student-run organization that provides a forum for the exchange of financial related information, career networking opportunities, and social activities. The objectives and goals of FMA are to: 1) foster education advancement in the study of finance, 2) encourage active participation in financial study and community relations, and 3) enhance career opportunities in the financial arena. FMA hosts monthly speakers who are leaders in their fields. FMA also takes annual trips. Annual trips have included trips to New York to visit Wall Street and financial institutions and trips to Omaha to visit famed investor Warren Buffett. Membership is open to all business majors. Finance majors receive priority for events with limited participation, such as annual trips, and are eligible to receive departmental support to help offset the cost of participation.

### UT INVESTMENT GROUP

**Contact:** Dr. Laura Cole—[lscole@utk.edu](mailto:lscole@utk.edu)

The University of Tennessee Investment Group (UTIG) is a student-led organization that focuses on financial literacy, which is achieved through trading in a stock competition and a series of personal finance seminars hosted by industry professionals. In fall and spring semesters, members may attend monthly personal finance meetings where they can enjoy catered food while learning the basics of trading stocks, ETFs, and options, as well as how to build their own personal wealth. The “Wolf of Vol Street” trading competition offers cash prizes to top traders, and boasts participation of hundreds of students across campus. Membership is open to all academic levels and all majors from all colleges.

### TENNESSEE CAPITAL MARKETS SOCIETY

**Contact:** Dr. Phillip Daves—[pdaves@utk.edu](mailto:pdaves@utk.edu)

The Tennessee Capital Markets Society is a selective student-managed organization that focuses on moving students into high-profile finance jobs and providing members the skills required for a career in capital markets. Career paths include investment banking, consulting, or sales and trading. The society will connect members with alumni who work for well-respected firms while simultaneously preparing members for the challenging interview process. The core focus is on financial literacy, modeling, valuation, and integrated financial statement analysis.

HUMAN RESOURCE MANAGEMENT

How an organization manages its human assets—its talent—may be the single most important factor in sustained competitive success. Human resource management requires attracting, developing, and maintaining an effective workforce within an organization. Human resource management professionals forecast human resource needs and recruit and select individuals to match job needs. They also develop training programs, performance appraisal procedures, and compensation systems.

Collateral Option: Third and Fourth Years (see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Management 331	3
Business Administration 300	1
Human Resource Management 360	3
Collateral	3
Ethics	3
Electives	2
<sup>1</sup> Human Resource Management 492	3
Fourth Year	
Business Law 301	2
Human Resource Management 482	3
Collateral	6
Business Administration 453	4
Human Resource Management 481	3
Human Resource Management 485	3
Business Administration 405	1
Electives	5
TOTAL HOURS FOR GRADUATION	120

<sup>1</sup> All HRM majors are required to complete at least one internship.

HRM Collateral Option Milestones <i>Courses to be completed no later than the end of:</i> (see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Business Administration 331 and 332	4
Term 7	
HRM 360	3

Human resource management education provides students with the technical knowledge and training to immediately assume a position in human resources in a modern business. The internship is an important part of the HRM major. It gives each student an opportunity to apply HR knowledge, gain experience, and obtain possible job placement. Human resource management professionals may also hold positions in government agencies or non-profit organizations.

HUMAN RESOURCE MANAGEMENT  
COLLATERALS (9 hours each)

ENTREPRENEURSHIP  
Entrepreneurship 350  
Entrepreneurship 451  
One of Entrepreneurship 410, 415, 420, 425, 460, 492 or 499

INFORMATION MANAGEMENT  
Information Management 341  
Information Management 342  
Information Management 442 or 443

INTERNATIONAL BUSINESS  
International Business 489 and  
Nine hours from: International Business 409, 429, 439, 449, 492, Business Administration 400, or Management 472

MARKETING  
Marketing 350  
Marketing 360  
One of Marketing 462, 464, 466, 468, or 469

International Business  
Concentration Option: Third and Fourth Years  
(see page 13 for Haslam First- and Second-Year Showcase)

Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Ethics	3
Business Administration 300	1
Business Law 301	2
Human Resource Management 360	3
<sup>1</sup> International Business Coursework	6
<sup>2</sup> Human Resource Management 492	3
<hr/>	
Fourth Year	
Human Resource Management 482	3
<sup>1</sup> International Business Coursework	6
International Business 489	0
Business Administration 453	4
Human Resource Management 481	3
Human Resource Management 485	3
Business Administration 405	1
Electives	10
TOTAL HOURS FOR GRADUATION	120

<sup>1</sup> Twelve hours chosen from International Business 409, 429, 439, 449, 492, Business Administration 400, or Management 472  
<sup>2</sup> All HRM majors are required to complete at least one internship.

International Business Concentration Milestones  
Courses to be completed no later than the end of:  
(see page 13 for Haslam First- and Second-Year Milestones)

Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
<hr/>	
Term 6	
2.50 cumulative GPA	
Business Administration 331 and 332	4
<hr/>	
Term 7	
HRM 360	3

OPPORTUNITIES FOR HUMAN RESOURCE  
MANAGEMENT MAJORS

INTERNSHIPS—HUMAN RESOURCE  
MANAGEMENT 492

Contact: Dr. Debbie Mackey—[dmackey@utk.edu](mailto:dmackey@utk.edu)

Human Resource Management 492 (1–6 hours) offers internship and career development experience, which provides an opportunity to integrate and apply the knowledge and skill-based competencies obtained in the classroom. Skills gained through the internship will also assist you in making a career decision and give you the necessary experience to transition to the corporate world.

SOCIETY FOR HUMAN RESOURCE MANAGEMENT

Contact: Dr. Debbie Mackey—[dmackey@utk.edu](mailto:dmackey@utk.edu)

The University of Tennessee Society for Human Resource Management (UT-SHRM) is the collegiate division of human resource professionals. UT-SHRM promotes knowledge, skills, and the practice of human resource management. The collegiate division works with professionals to advance the promotion of human resource careers and information. The student organization is open to any interested HCB student.

MANAGEMENT

Managers motivate and coordinate people in order to achieve organizational goals. Management involves the critical functions of planning, organizing, leading, and controlling. Professional managers think strategically and work with others to lead organizations or departments to successful outcomes.

Management education enables one to pursue varied career opportunities in organizations. People who move into management positions are generally effective problem solvers and communicators. They are successful at organizing work and motivating others to accomplish tasks. Management education is also excellent preparation for further graduate studies, such as an MBA, or professional studies, such as law.

Collateral Option: Third and Fourth Years  
(see page 13 for Haslam First- and Second-Year Showcase)

Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Management 331	3
Business Administration 300	1
Management 336	3
Collateral	3
Human Resource Management 360	3
<sup>1</sup> Management 492	3
Electives	2
<hr/>	
Fourth Year	
Ethics	3
Business Law 301	2
Collateral	6
Business Administration 453	4
Management 462	3
Management 463	3
Business Administration 405	1
Electives	5
TOTAL HOURS FOR GRADUATION	120

<sup>1</sup> All management majors are required to complete at least one 3-hour internship

Management Collateral Option Milestones  
*Courses to be completed no later than the end of:*  
(see page 13 for Haslam First- and Second-Year Milestones)

Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
<hr/>	
Term 6	
2.50 cumulative GPA	
Business Administration 331 and 332	4

MANAGEMENT COLLATERALS (9 HOURS EACH)

ECONOMICS

Economics 311  
Economics 381  
One of Economics 421, 435, 471, or 472

ENTREPRENEURSHIP

Entrepreneurship 350  
Entrepreneurship 451  
One of Entrepreneurship 410, 415, 420, 425, 460, 492, or 499

HUMAN RESOURCE MANAGEMENT

Human Resource Management 481  
Human Resource Management 482  
Human Resource Management 485

INFORMATION MANAGEMENT

Information Management 341  
Information Management 342  
Information Management 442 or 443

INTERNATIONAL BUSINESS

International Business 489 and  
Nine hours from: International Business 409, 429, 439, 449,  
492, Business Administration 400, or Management 472

MARKETING

Marketing 350  
Marketing 360  
One of Marketing 462, 464, 466, 468, or 469

**International Business**  
**Concentration Option: Third and Fourth Years**  
(see page 13 for Haslam First- and Second-Year Showcase)

Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
<b>Management 331</b>	3
Business Administration 300	1
<b>Human Resource Management 360</b>	3
<b>Management 336</b>	3
<sup>1</sup> International Business Coursework	3
<sup>2</sup> Management 492	3
Electives	2
<hr/>	
<b>Fourth Year</b>	
Ethics	3
Business Law 301	2
<sup>1</sup> International Business Coursework	9
<b>International Business 489</b>	0
Business Administration 453	4
<b>Management 462 or 463</b>	3
Business Administration 405	1
Electives	8
<b>TOTAL HOURS FOR GRADUATION</b>	<b>120</b>

<sup>1</sup> Twelve hours chosen from International Business 409, 429, 439, 449, 492, Business Administration 400, or Management 472  
<sup>2</sup> All management majors are required to complete one 3-hour internship

**International Business Concentration Milestones**  
*Courses to be completed no later than the end of:*  
(see page 13 for Haslam First- and Second-Year Milestones)

Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
<hr/>	
<b>Term 6</b>	
2.50 cumulative GPA	
Business Administration 331 and 332	4

**OPPORTUNITIES FOR MANAGEMENT MAJORS**

**INTERNSHIPS—MANAGEMENT 492**  
**Contact: Dr. Eva Cowell—ecowell@utk.edu**  
Management 492 (1–6 hours) offers internship and career development experience, which provides an opportunity to integrate and apply the knowledge and skill-based competencies obtained in the classroom. Skills gained through the internship will also assist you in making a career decision and give you the necessary experience to transition to the corporate world.

**MANAGEMENT SOCIETY AT THE UNIVERSITY OF TENNESSEE**  
**Contact: Dr. Jackie Jacobs—jjacobs1@utk.edu**  
The Management Society at The University of Tennessee (MSUT) is a semi-professional organization for students interested in management and leadership. The organization was initiated by students and was chartered in February 2010. MSUT promotes hands-on leadership experience for all members through interactive meetings, speakers, workshops, field trips, networking opportunities, and community service projects.

MARKETING

Marketing in an organization has responsibility for identifying who customers are, what they need and want, and how best to meet those needs/wants by creating and delivering superior value to them. Marketing professionals use strategy tools to target customers, create value propositions and positioning for each target, and deliver and communicate value to these customers through product design, pricing, advertising, personal selling, promotion, and distribution.

Marketing education enables one to pursue varied career opportunities critical to organizations. Typically, a career in marketing begins in either consumer or industrial sales or retailing, which eventually may lead to management positions in any of several areas. For example, marketing professionals may hold positions in advertising, brand management, sales management, promotion management, marketing research, distribution, and other related areas.

Collateral Option: Third and Fourth Years (see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Ethics	3
Business Administration 300	1
Marketing 350	3
Marketing 360	3
Collateral	6
Elective	2
Fourth Year	
Business Law 301	2
*Marketing Electives	9
Business Administration 453	4
Marketing 460	3
Collateral	3
Business Administration 405	1
Electives	8
TOTAL HOURS FOR GRADUATION	120

\*Choose three from Marketing 462, 464, 465, 466, 468, or 469

Marketing Collateral Option Milestones <i>Courses to be completed no later than the end of:</i> (see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6 2.50 cumulative GPA Business Administration 331 and 332	4
Term 7 Marketing 350 and 360	6

MARKETING COLLATERALS (9 hours each)

ECONOMICS

Economics 311 & 435  
One 400-level economics elective

ENTREPRENEURSHIP

Entrepreneurship 350 & 451  
One of Entrepreneurship 410, 415, 420, 460, 492, or 499

HUMAN RESOURCE MANAGEMENT

Management 331  
Human Resource Management 360 & 481

INFORMATION MANAGEMENT

Information Management 341 & 342  
Information Management 442 or 443

INTERNATIONAL BUSINESS

International Business 489 and  
Nine hours from: International Business 409, 429, 439, 449, 492,  
Business Administration 400, or Management 472

LEADERSHIP

Management 331 & 336  
One of Entrepreneurship 410, 460, Management 440, or 499

RESOURCE MANAGEMENT

Accounting 301  
Finance 425 (Finance 420 corequisite) & 450

SUPPLY CHAIN MANAGEMENT

Supply Chain Management 311 & 312  
One of Supply Chain Management 411, 412, 413, 421, or 422

Business Analytics	
Concentration Option: Third and Fourth Years	
(see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Ethics	3
Business Administration 300	1
Marketing 350	3
Marketing 360	3
Business Analytics and Statistics 320	3
Electives	5
Fourth Year	
Business Law 301	2
<sup>1</sup> Marketing Electives	6
Business Administration 453	4
Marketing 460	3
Business Analytics and Statistics 474	3
<sup>2</sup> Business Analytics and Statistics Elective	6
Business Administration 405	1
Electives	5
TOTAL HOURS FOR GRADUATION	120

<sup>1</sup> Choose two from Marketing 462, 464, 465, 466, 468, or 469  
<sup>2</sup> Choose two from BAS 340, 370, 454, 471, 475, 479, or INMT 342

Information Management	
Concentration Option: Third and Fourth Years	
(see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Information Management 341	3
Business Administration 300	1
Marketing 350	3
Marketing 360	3
Information Management 342	3
Ethics	3
Electives	2
Fourth Year	
Business Law 301	2
<sup>1</sup> Marketing Electives	6
Information Management 442	3
Business Administration 453	4
Marketing 460	3
Information Management 443	3
Business Administration 405	1
Electives	8
TOTAL HOURS FOR GRADUATION	120

<sup>\*</sup> Choose two from: Marketing 462, 464, 465, 466, 468, or 469

International Business	
Concentration Option: Third and Fourth Years	
(see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Ethics	3
Finance 301	3
Business Administration 300	1
Marketing 350	3
Marketing 360	3
<sup>2</sup> International Business Coursework	3
Electives	5
Fourth Year	
Business Law 301	2
<sup>1</sup> Marketing Electives	6
<sup>2</sup> International Business Coursework	9
International Business 489	0
Business Administration 453	4
Marketing 460	3
Business Administration 405	1
Electives	5
TOTAL HOURS FOR GRADUATION	120

<sup>1</sup> Choose two from Marketing 462, 464, 466, 465, 468, or 469  
<sup>2</sup> Twelve hours chosen from International Business 409, 429, 439, 449, 492, Business Administration 400, or Management 472

Business Analytics Concentration Milestones	
<i>Courses to be completed no later than the end of:</i> (see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Business Administration 331 and 332	4
Business Analytics and Statistics 320	3

Information Management Concentration Milestones	
<i>Courses to be completed no later than the end of:</i> (see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Business Administration 331 and 332	4
Information Management 341	3

International Business Concentration Milestones	
<i>Courses to be completed no later than the end of:</i> (see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Business Administration 331 and 332	4

Sales  
Concentration Option: Third and Fourth Years  
(see page 13 for Haslam First- and Second-Year Showcase)

Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Ethics	3
Finance 301	3
Business Administration 300	1
Marketing 350	3
Marketing 360	3
Business Law 301	2
Electives	8
Fourth Year	
Marketing 468	3
Marketing 469	3
<sup>2</sup> Sales Elective	3
Business Administration 453	4
<sup>1</sup> Marketing Electives	6
Marketing 460	3
Marketing 470	3
Business Administration 405	1
Electives	2
TOTAL HOURS FOR GRADUATION	120

<sup>1</sup> Choose two from Marketing 462, 464, 465, or 466  
<sup>2</sup> Choose one from Business Administration 450, Entrepreneurship 350, or other appropriate course determined by advisor

Sales Concentration Milestones  
Courses to be completed no later than the end of:  
(see page 13 for Haslam First- and Second-Year Milestones)

Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Business Administration 331 and 332	4
Term 6	
2.50 cumulative GPA	

Supply Chain Management  
Concentration Option: Third and Fourth Years  
(see page 13 for Haslam First- and Second-Year Showcase)

Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Ethics	3
Finance 301	3
Business Administration 300	1
Marketing 350	3
Marketing 360	3
Supply Chain Management 311	3
Supply Chain Management 312	3
Electives	2
Fourth Year	
Business Law 301	2
<sup>1</sup> Marketing Electives	6
Business Administration 453	4
<sup>2</sup> Supply Chain Management Electives	6
Marketing 460	3
Business Administration 405	1
Electives	8
TOTAL HOURS FOR GRADUATION	120

<sup>1</sup> Choose two from Marketing 462, 464, 465, 466, 468, or 469  
<sup>2</sup> Choose two of the following courses: SCM 411, 412, 413, 421, or 422

Supply Chain Management Concentration Milestones  
Courses to be completed no later than the end of:  
(see page 13 for Haslam First- and Second-Year Milestones)

Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Business Administration 331 and 332	4
Term 6	
2.50 cumulative GPA	

OPPORTUNITIES FOR MARKETING MAJORS

INTERNSHIPS—MARKETING 492  
Contact: Cole Burns—cburns12@utk.edu

Marketing 492 (1 – 6 hours) offers these majors internship experience. To receive credit, you must work a full-time, semester-long position away from campus. No other coursework can be taken during this semester, including online courses. At the end of the internship, you must provide the departmental coordinator with the employer’s evaluation form. Credit will not be given for part-time work or jobs during the summer session.

AMERICAN MARKETING ASSOCIATION STUDENT CHAPTER

The collegiate chapter of the American Marketing Association (AMA) is dedicated to promoting a professional environment. Members are challenged and encouraged to gain experience not only in marketing, but in all realms of business, thus promoting the future success of marketing and business while striving to satisfy the needs of AMA members, the college, the local community, and the Knoxville professional chapter. AMA provides professional growth opportunities through networking, speaker seminars, on-site visits, job search support, unique career opportunities, and case competitions.



PUBLIC ADMINISTRATION

The public administration major is a joint program sponsored by the Departments of Economics and Political Science. It is designed for students interested in government and non-profit enterprises, namely in the formation of public policy and the practice of public sector management among many other areas of the interface between the public and private sectors. The program combines general education in business principles with specific courses in the economic and political aspects of government policies. Students choose electives to focus their interest or expertise.

Public administration majors pursue careers in a wide variety of areas in both the private and public sectors, the latter at the federal, state, and local levels. Examples include tax administration and budget analysis, city management, governmental relations within large corporations and industry trade associations, the management of non-profit organizations, policy analysis in a non-governmental organization, and the functional areas of government such as education, healthcare, environment, and economic development. In addition to the Master of Public Administration degree, many undergraduate majors pursue graduate programs in law, economics, or public policy.

Public Administration: Third and Fourth Years	
(see page 13 for Haslam First- and Second-Year Showcase)	
Second Year (Term 4)	Credit Hours
Political Science 240	3
Third Year	
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Ethics	3
Business Administration 300	1
Economics 311	3
*Economics or Political Science Elective	3
Electives	8
Fourth Year	
Business Law 301	2
Economics 471	3
Political Science 441	3
Business Administration 453	4
*Economics or Political Science Electives	9
Economics 472	3
Business Administration 405	1
Electives	6
TOTAL HOURS FOR GRADUATION	120
*Any four upper-division economics or political science courses	

Public Administration Milestones	
<i>Courses to be completed no later than the end of:</i>	
(see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Business Administration 331 and 332	4
Economics 311	3

OPPORTUNITIES FOR PUBLIC ADMINISTRATION MAJORS

OFF-CAMPUS STUDY—ECONOMICS 492

Economics 492 (1–3 hours) relates to internship or other supervised economic experience with a firm, government agency, or other relevant organization. Students must get approval prior to starting work, and register for credit. Students write a paper related to their work setting. Prerequisites are Economics 311 and 313.

PHI ALPHA DELTA

Phi Alpha Delta Law Fraternity Pre-Law chapter strives to connect students with professionals in the legal field and prepare students for law school entry. Phi Alpha Delta is open to all majors.

SUPPLY CHAIN MANAGEMENT

Supply chain management encompasses the planning and management of all activities involved in sourcing and procurement, conversion, and all logistics management activities. It drives coordination of processes and activities with and across marketing, sales, product design, finance, and information technology, as well as with channel partners, which can be suppliers, intermediaries, third-party service providers, and customers, with the purpose of delivering a cohesive and high-performing business model. In essence, supply chain

management integrates supply and demand management within and across companies.

Our internationally recognized supply chain management program is currently regarded as one of the most comprehensive and contemporary programs in the nation. The program offers a fundamental yet innovative curriculum. Students develop important skills required of supply chain management professionals to help improve organizational performance.

Collateral Option: Third and Fourth Years (see page 13 for Haslam First- and Second-Year Showcase)	
<b>Third Year</b>	<b>Credit Hours</b>
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Ethics	3
Business Administration 300	1
Supply Chain Management 311	3
Supply Chain Management 312	3
Collateral	6
Electives	2
<b>Fourth Year</b>	
Business Law 301	2
Supply Chain Management Electives	9
Business Administration 453	4
Supply Chain Management 460	3
Collateral	3
Business Administration 405	1
Electives	8
<b>TOTAL HOURS FOR GRADUATION</b>	<b>120</b>

<sup>1</sup>Choose three from: Supply Chain Management 411, 412, 413, 421, or 422

SCM Collateral Option Milestones <i>Courses to be completed no later than the end of:</i> (see page 13 for Haslam First- and Second-Year Milestones)	
<b>Term 5 (first term of the third year)</b>	<b>Credit Hours</b>
Business Administration 242	2
<b>Term 6</b>	
2.50 cumulative GPA	
Supply Chain Management 311 & 312	6

SUPPLY CHAIN MANAGEMENT COLLATERALS  
(9 hours each)

ECONOMICS

Economics 311 & 435  
One 400-level economics elective

ENTREPRENEURSHIP

Entrepreneurship 350 & 451  
One of Entrepreneurship 410, 415, 420, 425, 460, 492, or 499

FINANCE

Finance 420 & 450  
International Business 449

HUMAN RESOURCE MANAGEMENT

Management 331  
Human Resource Management 360 & 481

INFORMATION MANAGEMENT

Information Management 341 & 342  
Information Management 442 or 443

INTERNATIONAL BUSINESS

International Business 489 and  
Nine hours from: International Business 409, 429, 439, 449, 492, Business Administration 400, or Management 472

LEADERSHIP

Management 331 & 336  
One of Entrepreneurship 410, 460, Management 440, or 499

MARKETING

Marketing 350 & 360  
One of Marketing 462, 464, 466, 468, or 469

Business Analytics	
Concentration Option: Third and Fourth Years	
(see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Ethics	3
Business Administration 300	1
Supply Chain Management 311	3
Supply Chain Management 312	3
Business Analytics and Statistics 320	3
Electives	5
Fourth Year	
Business Law 301	2
<sup>1</sup> Supply Chain Management Electives	9
<sup>2</sup> Business Analytics and Statistics Elective	3
Business Administration 453	4
Business Analytics and Statistics 340	3
Business Analytics and Statistics 474	3
Business Administration 405	1
Electives	5
TOTAL HOURS FOR GRADUATION	120

<sup>1</sup> Choose three from: Supply Chain Management 411, 412, 413, 421, or 422  
<sup>2</sup> Choose one from BAS 454, 471, 475, or INMT 342

Business Analytics Concentration Milestones	
<i>Courses to be completed no later than the end of:</i>	
(see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Business Analytics and Statistics 320	3
Term 7	
Supply Chain Management 311 & 312	6

Information Management	
Concentration Option: Third and Fourth Years	
(see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Information Management 341	3
Business Administration 300	1
Supply Chain Management 311	3
Supply Chain Management 312	3
Information Management 342	3
Electives	5
Fourth Year	
Business Law 301	2
<sup>1</sup> Supply Chain Management Electives	9
Information Management 442	3
Ethics	3
Business Administration 453	4
Information Management 443	3
Business Administration 405	1
Electives	5
TOTAL HOURS FOR GRADUATION	120

<sup>1</sup> Choose three from: Supply Chain Management 411, 412, 413, 421, or 422

Information Management Concentration Milestones	
<i>Courses to be completed no later than the end of:</i>	
(see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Information Management 341	3
Term 7	
Supply Chain Management 311 & 312	6

## OPPORTUNITIES FOR SUPPLY CHAIN MANAGEMENT MAJORS

### INTERNSHIPS—SUPPLY CHAIN MANAGEMENT 492

Contact: Cole Burns—cburns12@utk.edu

Supply Chain Management 492 (1 – 6 hours) offers these majors internship experience. To receive credit, you must work a full-time, semester-long position away from campus. No other coursework can be taken during this semester, including online courses. At the end of the internship, you must provide the departmental coordinator with the employer’s evaluation form. Credit will not be given for part-time work or jobs during the summer session.

### COUNCIL OF SUPPLY CHAIN MANAGEMENT PROFESSIONALS, UNIVERSITY OF TENNESSEE

The mission of the Council of Supply Chain Management Professionals is to: 1) educate all students about the exciting and rewarding career opportunities in supply chain management on a global basis, 2) provide a link between recruiters who wish to speak to SCM majors and those students who desire an internship, a co-op, or a full-time position, 3) promote UT and its students to industry, 4) establish networking opportunities between students that will last over their business careers, and 5) provide a professional setting where professors, instructors, students, and members of industry may interact to facilitate supply chain management knowledge and research around the world.

International Business Concentration Option: Third and Fourth Years (see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Ethics	3
Business Administration 300	1
Business Law 301	2
Supply Chain Management 311	3
Supply Chain Management 312	3
Electives	2
Fourth Year	
<sup>1</sup> International Business Coursework	12
International Business 489	0
<sup>2</sup> Supply Chain Management Electives	9
Business Administration 453	4
Business Administration 405	1
Electives	8
TOTAL HOURS FOR GRADUATION	120
<sup>1</sup> Twelve hours chosen from International Business 409, 429, 439, 449, 492, Business Administration 400, or Management 472	
<sup>2</sup> Choose three from: Supply Chain Management 411, 412, 413, 421, or 422	
International Business Concentration Milestones <i>Courses to be completed no later than the end of:</i> (see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Term 7	
Supply Chain Management 311 & 312	6

NeXxus

NeXxus – Connecting Women in Supply Chain is an initiative sponsored by the Global Supply Chain Institute. The NeXxus mission is to increase awareness of the supply chain major and career opportunities for female students. To do this, the student organization 1) creates opportunities for female SCM students to network with SCM professionals; 2) provides mentoring opportunities between students and SCM practitioners; 3) builds confidence in female students, creating future leaders in the SCM profession; and 4) educates female students about exciting career opportunities in SCM. Since this organization is focused on creating gender diversity in the SCM major and the profession, both females and males are encouraged to participate in the student club activities.

Marketing Concentration Option: Third and Fourth Years (see page 13 for Haslam First- and Second-Year Showcase)	
Third Year	Credit Hours
Business Administration 331-332	4
Business Administration 341-342	4
Finance 301	3
Ethics	3
Business Administration 300	1
Supply Chain Management 311	3
Supply Chain Management 312	3
Marketing 350	3
Marketing 360	3
Electives	3
Fourth Year	
Business Law 301	2
<sup>1</sup> Marketing Elective	3
Business Administration 453	4
Marketing 460	3
<sup>2</sup> Supply Chain Management Electives	9
Business Administration 405	1
Electives	7
TOTAL HOURS FOR GRADUATION	120
<sup>1</sup> Choose one from: Marketing 462, 464, 466, 468, or 469	
<sup>2</sup> Choose three from: Supply Chain Management 411, 412, 413, 421, or 422	
Marketing Concentration Milestones <i>Courses to be completed no later than the end of:</i> (see page 13 for Haslam First- and Second-Year Milestones)	
Term 5 (first term of the third year)	Credit Hours
Business Administration 242	2
Term 6	
2.50 cumulative GPA	
Term 7	
Supply Chain Management 311 & 312	6

SCM SCHOLARS OF DISTINCTION

SCM Scholars of Distinction is a special initiative of the Department of Marketing and Supply Chain Management to identify rising sophomores, juniors, and seniors (both rising and graduating) who have distinguished themselves by their strong academic record, campus leadership, community service, and work experience. Students selected will have the opportunity to connect and network with SCM executives from leading global companies. Qualified students will receive an invitation to apply the first day of classes each semester. Students must be a declared supply chain management major at the time of application.

ENTREPRENEURSHIP MINOR

An interdisciplinary minor in entrepreneurship is available to students from all academic programs of study. The minor consists of 15 credit hours from entrepreneurship courses taught by faculty across seven different colleges—the Haslam College of Business, the College of Architecture and Design, the College of Communication & Information, the Tickle College of Engineering, the College of Education, Health and

Human Sciences, the College of Arts and Sciences, and the College of Agricultural Sciences and Natural Resources.

The entrepreneurship minor is coordinated by the Anderson Center for Entrepreneurship and Innovation. For more information, students should contact their academic advisor.

REQUIRED COURSE

ENTREPRENEURSHIP 350  
Introduction to Entrepreneurship

PICK 3 HOURS

RETAIL & CONSUMER SCIENCE 411\*  
Entrepreneurship & Small Business Management

ENTREPRENEURSHIP 451\*  
New Venture Planning

INDUSTRIAL ENGINEERING 457  
Engineering Entrepreneurship

PICK 9 HOURS

ALEC 240—Presentation & Sales Strategies for Agricultural Audiences

ALEC 340—Marketing & Public Strategies for Global Sectors

AREC 212—Introduction to Agribusiness Management

AREC 342\*—Farm Business Management

AREC 442\*—Advanced Agribusiness Management

ARTD 451\*—Advanced Graphic Design

ARTD 452\*—Graphic Design Capstone

DSGN 430—Design Thinking & Innovation

ECON 331\*—Government & Business

EF 400—Technology Commercialization

ENT 410—Leadership in Non-profits & Social Entrepreneurship

ENT 415— Start-Overs as Startups

ENT 420— Entrepreneurial Finance

ENT 425—Entrepreneurial Marketing

ENT 460\*—Leading Innovation & Change

ENT 492—Entrepreneurship Internship

ENT 499—Special Topics in Entrepreneurship

IE 405—Engineering Economic Analysis

IE 451—Creative Technical Problem Solving

INSC 461—Information Architecture and the User Experience

JREM 441—Entrepreneurship in Journalism & Media

MARK 462\*—Innovation & New Product Development

MUSC 305—The Business of Music

RCS 412\*—Digital Retailing

\*indicates a course has prerequisites

# ADVANCED PLACEMENT CREDIT

TEST	SCORE	CREDIT
American History	4 or 5	History 221-222
Biology	3	Biology 101
	4	Biology 101-102
	5	Biology 101-102 and 160
Calculus AB	3	Math 125
	4	Math 141
	5	Math 147
Calculus BC	3	Math 141
	4	Math 141-142
	5	Math 147-148
Chemistry	4 or 5	Chemistry 120-130
Chinese Language and Culture	4 or 5	Chinese 131-132
Computer Science A	5	Computer Science 102
Computer Science Principles	5	Computer Science 100
Economics—Micro <sup>1</sup>	3, 4, or 5	Economics 211
Economics—Macro <sup>1</sup>	3, 4, or 5	Economics 213
English Language & Composition	4 or 5	English 101
English Literature & Composition <sup>2</sup>	4 or 5	English 101
Environmental Science	3	Geology 201
	4 or 5	Geology 201-202
European History	4 or 5	History LD-242
French Language and Culture	3	French 211-212
	4 or 5	French 212-333
German Language	3	German 211-212
	4 or 5	German 211-212 or 311-312
Government and Politics—Comparative Exam <sup>3</sup>	4 or 5	Political Science 102
Government and Politics—US Exam <sup>3</sup>	4 or 5	Political Science 101
Human Geography	4 or 5	Geography 121
Latin	3, 4, or 5	Latin 251-252
Music Theory—Aural Subscore	4	Music Theory 130
	5	Music Theory 130-140
Music Theory—Nonaural (written) Subscore	4	Music Theory 110
	5	Music Theory 110-120
Physics I	4 or 5	Physics 221
Physics II	4 or 5	Physics 222
Physics C—E & M	4	Physics 102 or 222 or 231
	5	Physics 136
Physics C—Mechanics	4	Physics 101 or 161 or 221
	5	Physics 135
Psychology	3, 4, or 5	Psychology 110
Spanish Language or Literature	3	Spanish 211-212
	4	Spanish 212 and 300
	5	Spanish 300 and 305
Studio Art: Drawing	4 or 5	Art LD
Studio Art: 2D Design	4 or 5	Art LD
Studio Art: 3D Design	4 or 5	Art LD
Statistics	4 or 5	Statistics 201
World History	4 or 5	History 261-262

<sup>1</sup>For business minors, a 3 or better on both the Micro and Macro Economics AP exams satisfies the Economics 201 requirement.

<sup>2</sup>Students admitted Fall 2016 and forward, credit for English 101. Students admitted prior to Fall 2016, credit for English 101-102

<sup>3</sup>2014 exams and prior—3, 4, 5. Exams taken in 2015 or later, a score of 4 or 5 is required.

For additional AP, IB and CLEP information, visit: [admissions.utk.edu](http://admissions.utk.edu)

## ACADEMIC ADVISING AND GRADESFIRST

GradesFirst can be a critical component of your success. After your advising appointment, it will be important to remember what you and your advisor discussed. Advising reports and documents can be viewed in GradesFirst.

There are various other offices that also use GradesFirst. If you ever need to make an advising appointment with another college, you can make your appointment through GradesFirst. All tutoring services on campus, the Chancellor's Honors Program, the Student Success Center, and VolsTeach also use GradesFirst as their primary appointment system. Finally, many of these centers, including the Haslam College of Business, will routinely use GradesFirst to email students. Messages will go to your UTK email account, but you can also access these emails through GradesFirst. GradesFirst is also an excellent way for you to send emails to instructors and advisors if you have any questions or concerns.

## SCHEDULING AN ADVISING APPOINTMENT

You will receive an email from the Business Advising Office when it is time to schedule your advising appointment. These emails are sent based on student's registration dates and are always sent on Thursdays. In the email there is a link that you will click and then you will follow the instructions detailed in the email. Appointments are only opened one week at a time. You will continue to receive emails on Thursday afternoons until you have scheduled your appointment.

## ACCESSING GRADESFIRST

1. Log into MyUTK at **myutk.utk.edu** using your netID and password.
2. Under **Academic Resources** select the link for GradesFirst.
3. On your GradesFirst **Student Home** page you will see the following tabs:
  - Class Information:** this contains your current schedule.
  - Reports:** this contains the reports and documents from your advising appointments.
  - Calendar:** shows your upcoming courses and appointments for the month. You can cancel an appointment by clicking on the appointment and following the instructions.
  - Send a Message:** This contains a list of your current professors as well as your advisors and can be used to email one more of them.
4. You can also use the **Appointments** button to schedule a tutoring appointment.

## OFFICE OF DIVERSITY AND COMMUNITY RELATIONS

### *Building Excellence Through Inclusion*

The Office of Diversity & Community Relations (ODCR) leads the college's efforts to build a diverse collegiate community by fostering a climate that supports respect, social justice, and broad participation. The executive director and staff work to promote the development of a culturally diverse college and community, and to recruit and retain faculty, students, and staff from historically underrepresented groups. ODCR also provides strategic planning and leadership for college and university diversity programs and initiatives.

As a community of scholars, HCB is inclusive of people of all racial, ethnic, cultural, socioeconomic, and international backgrounds. We welcome and support diversity of thought, religion, sexual orientation, gender identity/expression, political affiliation, and ability. We believe in a culture of inclusion and stand firm in the belief that an appreciation of individuals from a multitude of backgrounds and experiences is a necessity in the global workforce.

## PROGRAMS AND INITIATIVES

ODCR is committed to offering personalized academic support along with co-curricular opportunities for students. Our objective is to help students stay focused, directed, and connected with regard to their future goals and to foster the HCB stated vision to inspire our students, colleagues, business, and society.

*Customized Academic Support Services*  
*Biannual Professional Development Trips*  
*Women in Business, Entrepreneurship and Leadership Summit*  
*Veteran's Appreciation Salute*  
*Diversity Leadership Development Program*  
*National Diversity Case Competition*  
*Corporate Partner Education Initiatives*  
*Advise the following: DOBS, DAP, NABA*

## RESOURCES AND USEFUL INFORMATION

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### GRADUATION REQUIREMENTS

#### ALL BUSINESS STUDENTS MUST MEET THE FOLLOWING REQUIREMENTS:

- 120 semester hours
- 60 semester hours at a four-year institution
- Last 30 hours at UT
- Cumulative UT GPA of 2.50
- 75 percent of major, collateral, or concentration hours at UT
- A minimum grade of C in every course counted towards the major, including collateral and concentration courses

#### HONORS DESIGNATIONS:

- **Cum laude**—GPA between 3.50 and 3.64
- **Magna cum laude**—GPA between 3.65 and 3.79
- **Summa cum laude**—GPA between 3.80 and 4.00

#### APPLICATION FOR GRADUATION:

Students will complete the application online through their myUTK account, but only once they have completed at least 90 semester hours. Prior to filling out the application, students must first confirm their academic profile in myUTK is accurate. This includes the degree, major(s), collateral/concentration, catalog year, and, if applicable, minor(s) being pursued.

#### COMMENCEMENT CEREMONIES:

In the spring, the Haslam College of Business hosts a commencement ceremony. Spring and summer graduates attend the spring ceremony. RSVP at [undergrad.haslam.utk.edu](http://undergrad.haslam.utk.edu).



## GRADE POINT AVERAGE

Your grade point average (GPA) is a measure of your academic performance for a semester and/or cumulatively during your career at the university. At the end of each semester, your instructor will assign you a grade based upon your mastery of the course material.

Your GPA is calculated by dividing your grade quality points you earned by the total number of hours you attempted (for the semester or cumulatively). The result, rounded off to two decimal points, is your GPA.

### GRADES CALCULATED INTO YOUR GPA

Below are the numeric values for grades earned.

SATISFACTORY GRADES		UNSATISFACTORY GRADES	
A	4.00	C-	1.70
A-	3.70	D+	1.30
B+	3.30	D	1.00
B	3.00	D-	0.70
B-	2.70	F	0.00
C+	2.30		
C	2.00		

## GPA CALCULATION EXAMPLE

Below is a typical first semester schedule for a business student, including courses, credit hours, grades, quality points, and GPA calculation.

COURSE	CREDIT HOURS	LETTER GRADE	NUMERIC GRADE	QUALITY POINTS (Credit Hours * Numeric Grade)
Business Administration 100	1.0	A	4.00	4.00
English 101	3.0	B+	3.30	9.90
English 103	1.0	S	0.00	0.00
Biology 101	4.0	B	3.00	12.00
Spanish 150	3.0	B+	3.30	9.90
Communication Studies 240	3.0	A-	3.70	11.10
Totals	15.0			46.90
Total Hours in GPA	14.0	(A grade of S in English 103 does not carry GPA weight but does factor toward earned hours)		
GPA Calculation	46.9 Quality Points ÷ 14.0 GPA Hours = 3.35 Term GPA			

### GRADES THAT DO NOT FACTOR INTO YOUR GPA

The following grades are not calculated into your GPA; however, some might satisfy hours toward your total hours earned.

- W, WP, WF, NR, P, S, and NC
- I, IW, IC, IS, and SI
- Grades transferred to the university after Fall 1985 or later

### CALCULATING YOUR MAJOR GPA

In some cases, you might want to list your major GPA instead of your cumulative GPA—it might be higher than your cumulative GPA or a company might ask for it—or you might want to list both to recognize your academic achievement.

Similar to the example below, you would take the courses specific to your major (you can include collateral or concentration courses) and calculate the quality points dividing by the total number of hours attempted in your major coursework.

When including your major GPA on your resume, make sure to label it as your major GPA. Normally, GPA is only included if it is above a 3.00. Here is what it might look like on your resume.

Major/Cumulative GPA: ###/4.00

## RESOURCES AND USEFUL INFORMATION

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### LAPTOPS

By the second semester of your second year, you are required to have a laptop computer. Exposure to and mastery of technology prepare you to excel in today's network-driven business environment. The Haslam College of Business has integrated technology into its curriculum in a number of ways, including the use of the university's campus-wide wireless network and course-management systems. You will use your **NetID** to access these systems.

#### **NetID:**

When you enroll at the university, you are provided a NetID to be used for your e-mail account, for access to Blackboard, to register for classes, for the university's campus-wide wireless network, and for the Haslam College of Business's courses on the web. A student's e-mail address is "NetID"@vols.utk.edu (i.e., jsmith15@vols.utk.edu).

The official University of Tennessee policy requires that all undergraduate students must have an activated university-supplied e-mail address. This e-mail address is utilized for official university communication. Students are held accountable for information contained in official university mailings to their university-supplied e-mail address.

You have two sources for technology support on campus:

#### **Office of Information Technology (OIT)**

Walk-in consulting, The Commons  
(865) 974-9900; oit.utk.edu

#### **VolTech**

University Center, Second Floor  
(865) 946-7467; shop.utk.edu

Students receiving financial aid may be eligible to request a one-time budget increase for the purchase of a laptop. Contact One Stop, located on the ground floor in Hodges Library, to explore options based on individual financial aid status. The University of Tennessee has negotiated products and special pricing through a number of vendors. These products are available at VolTech in the University Center.

For current Haslam College of Business laptop specifications, please visit **tis.haslam.utk.edu** and select the menu option "**Getting Started**".

### COLLEGE & DEPARTMENTAL SCHOLARSHIPS

A limited number of scholarships are available for highly qualified students. Selection criteria considered for scholarships include academic merit, financial need, and leadership. The college offers three types of scholarships: college, departmental, and study abroad.

To be considered for and/or maintain a college or departmental scholarship, you must meet the following criteria:

- Be a full-time undergraduate student in the Haslam College of Business enrolled in at least 12 hours each semester (fall and spring).
- Maintain a minimum 2.75 grade point average.
- Apply annually for college and departmental scholarships using the university's Continuing Student Undergraduate Scholarship Application located on OneStop's website (<http://onestop.utk.edu/scholarships/continuing/>). The application becomes available online in December with a deadline of February 1.

### STUDY ABROAD SCHOLARSHIPS

- Stipend to help defray travel expenses to declared business majors.
- Applications are accepted the semester prior to the study abroad experience.

**Spring study abroad: Applications are due October 1.**

**Mini-term and summer study abroad: Applications are due January 21.**

**Fall study abroad: Applications are due April 15.**

- Applications are available on the Undergraduate Programs website (separate from other college and departmental applications) at **haslam.utk.edu/financial-aid**.

## CAMPUS RESOURCES

### ACADEMIC SUPPORT

#### One Stop Express Student Services

Hodges Library Ground Floor  
(865) 974-1111; onestop.utk.edu

#### Student Success Center

Main Office: 324 Greve Hall  
Tutoring: North Commons (Hodges Library)  
Tennessee Room (South Carrick Hall)  
(865) 974-6641; studentsuccess.utk.edu

### CAREER & PERSONAL DEVELOPMENT

#### Center for Career Development

Student Union Level 2  
(865) 974-5435; career.utk.edu

#### Center for International Education

1620 Melrose Avenue  
(865) 974-3177; cie.utk.edu

#### Center for Leadership & Service

2238 Dunford Hall  
(865) 974-1039; leadershipandservice.utk.edu

### TUTORING

#### The Writing Center

212 Humanities and Social Sciences Building  
220 G North Commons (Hodges Library)  
(865) 974-2611; writingcenter.utk.edu

#### Student Disability Services

100 Dunford Hall  
(865) 974-6087; sds.utk.edu

#### Educational Advancement Program

302 Greve Hall  
(865) 974-7900; eap.utk.edu

#### Math Tutorial Center

Ayres G012  
North Commons Lab (Hodges Library)  
(865) 974-4266 or 974-2461; www.math.utk.edu/MTC/

#### Office of Multicultural Student Life

1800 Melrose Avenue  
(865) 974-6861; multicultural.utk.edu

### ADDITIONAL RESOURCES

#### Dean of Students

413 Student Services Building  
(865) 974-3179; dos.utk.edu

#### Financial Aid & Scholarships (One Stop)

Hodges Library Ground Floor  
(865) 974-1111; onestop.utk.edu/your-money/

#### International House

1623 Melrose Avenue  
(865) 974-4453; ihouse.utk.edu

#### Parking & Transit Services

2121 Stephenson Drive  
(865) 974-6031; parking.utk.edu

#### Office of the University Registrar

209 Student Services Building  
(865) 974-1111; registrar.utk.edu

#### Student Government Association

2211 Dunford Hall  
(865) 974-2377; sga.utk.edu

#### Student Conduct & Community Standards

412 Student Services Building  
(865) 974-3171; studentconduct.utk.edu

#### University Housing

405 Student Services Building  
(865) 974-2571 (main office) or (865) 974-3411  
housing.utk.edu

#### Veteran Student Services

209 Student Services Building  
(865) 974-1500; veterans.utk.edu

#### VolCard (UT ID) Office

472 South Stadium Hall  
(865) 974-3430; volcard.utk.edu

### STUDENT HEALTH SERVICES

#### Student Health Center

1800 Volunteer Boulevard  
(865) 974-3135; studenthealth.utk.edu

#### Counseling Center

(865) 974-2196; counselingcenter.utk.edu

#### Center for Health Education & Wellness

(865) 974-5725; wellness.utk.edu

# UNDERGRADUATE PROGRAMS

342 Haslam Business Building  
Knoxville, TN 37996  
(865) 974-5096  
busad@utk.edu

## UNDERGRAD.HASLAM.UTK.EDU

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All qualified applicants will receive equal consideration for employment and admissions without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. Eligibility and other terms and conditions of employment benefits at The University of Tennessee are governed by laws and regulations of the State of Tennessee, and this non-discrimination statement is intended to be consistent with those laws and regulations. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the University. Inquiries and charges of violation of Title VI (race, color, and national origin), Title IX (sex), Section 504 (disability), ADA (disability), Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity (OED), 1840 Melrose Avenue, Knoxville, TN 37996-3560, telephone (865) 974-2498. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity, E01-1415-010-15.